

RIGHT TO INFORMATION ACT, 2005

PUBLICATION OF MANUALS

**GOVT. OF INDIA,
MINISTRY OF LABOUR & EMPLOYMENT,
LABOUR WELFARE ORGANISATION,
BHUBANESWAR REGION,
BHUBANESWAR.**

RIGHT TO INFORMATION ACT, 2005
PUBLICATION OF MANUALS
GOVT. OF INDIA, MINISTRY OF LABOUR & EMPLOYMENT,
LABOUR WELFARE ORGANISATION,
BHUBANESWAR REGION,
BHUBANESWAR.

4(1)(b)(i) Organisation , its functions and duties

The Labour Welfare Organisation, Bhubaneswar Region is a subordinate office of the Government of India under the Ministry of Labour & Employment, which deals with the matter related to Administration of the welfare funds for certain, specified categories of workers set up under the following Act of Parliament.

- 1 Beedi Workers Welfare Fund Act, 1976.
- 2 Limestone & Dolomite Mines Labour Welfare Fund Act, 1972.
- 3 Iron Ore, Manganese Ore & Chrome Ore Mines Labour Welfare Organisation Fund Act, 1976.
- 4 Cine Workers Welfare Fund Act, 1981.

These Funds have been created by levy of cess either on production/consumption/export of minerals, on manufactured beedies and production of feature films, for financing the welfare schemes.

The Labour Welfare Organisation which administers these funds is headed by the Joint Secretary & Director General (Labour Welfare) in the Ministry of Labour & Employment assisted by the Welfare Commissioner (Hq) and field formations are under the supervision of Welfare Commissioners. The Welfare Commissioner, supervises the administration of these Funds and implementation of welfare schemes in the state of Orissa. The Office of the Deputy Welfare Commissioner, Barbil is looking after the execution of Welfare Schemes mainly in respect of Iron Ore, Manganese Ore and Chrome Ore Mine Workers and that the Office of the Welfare Administrator, Rourkela is looking after the execution of Welfare of Limestone & Dolomite Mine Workers in the State of Orissa. The addresses of the Welfare Commissioner and the 2 field offices of the Deputy Welfare Commissioner/Welfare Administrator are given below:

1. Office of the Welfare & Cess Commissioner,
Govt. of India, Ministry of Labour & Employment
Plot No.N/7, 6 & 7, IRC Village, Nayapally,
Bhubaneswar-751015.
2. Deputy Welfare Commissioner,
Govt. of India, Ministry of Labour & Employment,
At- Kalayan Nagar Complex,
P.O. Barbil-758035,Dist- Keonjhar (Orissa).
3. Office of the Welfare Administrator ,
Labour Welfare Organisation ,
Qr. No.B/14, Sector-4,
Rourkela-2, Dist-Sundargarh (Orissa)

Implementation of welfare schemes in the sphere of health and medical care, education, housing, family welfare, social security, water supply and recreation, formulated under Limestone & Dolomite Mines Labour Welfare Fund Act 1972, Iron Ore, Manganese Ore, Chrome Ore Mines Labour Welfare Fund Act 1976, Beedi Workers Welfare Fund Act 1976, Cine Workers Welfare Fund Act 1981 and Assessment / Collection of Cess on Limestone & Dolomite, Iron Ore, Manganese Ore & Chrome Ore under Limestone & Dolomite Mines Labour Welfare Fund Act 1972, Iron Ore, Manganese Ore and Chrome Ore Mines Labour Welfare Cess Act 1976

There is one Central Hospitals at Joda (50 bedded) apart from. 23 Static cum Mobile/Static dispensaries. There is one Maternity-cum-Child Welfare Centre.

The address of the Central Hospitals is given below:

4. Iron / Manganese / Chrome Ore Mines
Labour Welfare Organisation, Central Hospital,
(50 bedded) Joda, P.O.Boneikela,
Dist-Keonjhar-758034.4

The Central Hospital caters to the general health care (both indoor and outdoor) of the workers (mines/beedi) and their dependants.

MANNUAL 4(1)(b)(ii)

THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Welfare & Cess Commissioner

1. Functioning as Head of Department in respect of the Office of the Welfare & Cess Commissioner , Labour Welfare Organisation , Government of India , Ministry of Labour & Employment , Bhubaneswar Region.
2. Responsible for implementation of Welfare Schemes approved by the Government of India , Ministry of Labour & Employment for welfare of workers employed in the Beedi, Mine and Cine Industries.
3. Responsible for collection of Cess on internal consumption of Iron Ore, manganese Ore and Chrome Ore & Limestone & Dolomite Ore.
4. Functioning as Vice-Chairman of the State Advisory Committee of Beedi, Limestone & Dolomite and Iron Ore, Manganese Ore and Chrome Ore Fund.

Deputy Welfare Commissioner.

1. Functioning as Head of office in respect of the Iron Ore, Manganese Ore and Chrome Ore Fund.
2. Formulation , implementation and supervision of welfare measures and general supervision of the welfare Institutions.
3. Administration and Financial control in respect of the Dispensary and Multipurpose Institutes/ Developed Multipurpose Institutes under Iron Ore, Manganese Ore and Chrome Ore Fund. The financial powers delegated to the Deputy Welfare Commissioner is mentioned at the

Assistant Welfare Commissioner/Welfare Administrator :

1. Formulation , implementation and supervision of welfare measures and general supervision of the welfare Institutions.
2. Inspection under the Indian Mines Act.
3. Secretary of the Advisory Committee/Finance Sub-Committee.
4. Security Officer of the Organisation.
5. Financial & administrative functioning to the extent such powers have been delegated.
6. Transport-Controlling, maintenance and repairs of the Service Vehicles, Jeep, medical vans, cinema vans etc.
7. General Stores/stationary stores/other stores required for day to day functioning of the various welfare institutions/procurement ,supply and maintenance – responsibilities under the General Financial Rules as amended from time to time and any other special or general orders.
8. Supervision of and carrying out the work of the Organisation (s) in the absence of the Welfare Commissioner on tour etc. according to the policy and directions of the latter.
9. Inspection of Welfare Institutions.
10. Any other duty assigned by the superior officers.

Administrative-cum-Accounts Officer.

1. Maintenance of the accounts of the Organisation (s).
2. Preparation of the Budget.
3. Cheque Drawing Officer.
4. Drawing & Disbursing Officer.
5. Reconciliation of expenditure etc.
6. Settlement of the audit paras and objections.
7. Finance advice.
8. Maintenance of G.P.F. accounts pertaining to Group D employees.
9. Joint custody of cash alongwith the Cashier.
10. Any other duty that may be assigned by the superior officers.

Assistant Engineer

1. Scrutiny of the proposals for construction of houses under various housing schemes, water supply schemes and sinking of wells as well as scheme for grant-in-aid for construction of sports Ground under Iron Ore, Manganese Ore & Chrome Ore Fund, Orissa Region.
2. Supervision of construction works under Housing & Water Supply Schemes executed by the Mines Managements for payment of subsidy of the Labour Welfare Organisation.
3. To get work done, repair and maintenance works of office building and staff quarters at Barbil (Deputy Welfare Commissioner office, Barbil) and Central Hospital, Joda through the C.P.W.D./State P.W.D. to keep watch on the progress of work of construction of Staff Qrs. And ancillary buildings of Central Hospital Joda.
4. Any other duty assigned by the superior officers

Junior Engineer

1. Inspection of site selected by the mines managements and workers for construction of houses.
2. Inspection of houses at various stages of construction under Housing scheme for release of subsidy and Loan.
3. Technical guidance to workers for construction of houses under Build Your Own house schemes.
4. Scrutiny of proposal/Plan and Estimate furnished by the mines managements for sanction of Grant-in-aid for extension of dispensary building and construction of Sports ground as well as inspection of sites thereof.
5. Any other duty assigned by the superior officers

Draughtsman.

1. Preparation of plan, drawing etc. in respect of houses under different housing schemes.
2. Inspection of construction work .
3. Dealing with files, registers, records etc. relating to Housing Schemes and report return thereof.
4. Dealing with files, records etc. , maintenance of office building and staff quarters of O/o Dy. Welfare Commissioner, Barbil and Central Hospital, Joda.
5. Any other duty assigned by the superior officers

Assistant Welfare Administrators

1. Formulation, implementation and supervision of welfare measures including proper functioning of the welfare institutions under his/their jurisdiction.
2. Contact/close liaison with the workers to know their needs and to ensure that the benefits of the various welfare measures are availed by and reaches them.
3. Responsible for holding functions/cultural activities /tournaments etc., at the welfare institutions under his supervision.
4. Inspection of the Welfare Institutions under his/their jurisdiction.
5. In charge of the Administrative/Establishment branch of the Organisation where entrusted to him/them.
6. Any other duty assigned by his superior officers

Head Clerk –cum- Accountant.

1. Responsible for the work of the section in which posted.
2. Responsible for the correct and upto date maintenance of accounts both receipt and expenditure including their registers etc.
3. Control over expenditure against sanctioned grant –reconciliation of accounts.
4. Checking of Cash Book.
5. Cent percent checking of the bills/cheques to be cashed with a view to ensure their correctness etc.
6. Settlement of audit paras/objections.
7. Expeditious disposal of the work of the section-checking and guiding the staff under them-submission of periodical returns/reports timely.
8. Recording and weeding of the files timely.
9. Any other duty assigned by the superior officers.

Stenographer.

1. To take dictation from the officer(s) and transcribe the same.
2. Typing.
3. Maintenance of confidential records/files.
4. Any other duty assigned by the superior officers.

Upper Division Clerk

1. Scrutiny of complicated cases, noting, thereon to facilitate the officer to take a decision, and drafting.
2. Guide to the Junior Clerk in the discharge of their work.
3. Upto date maintenance of various rules/orders/instructions/guard files.
4. Proper maintenance of the files under his charge including records.
5. Any other work allotted to him by the superiors.

Lower Division Clerk.

1. Maintenance of files in the prescribed manner-File register-typing work-Despatch & Diary work-Office records-placing of pucs, docketing them etc.
2. Noting and drafting on the files of simple nature.
3. Recording and weeding of old files.
4. Any other duty allotted to him by the superiors.

Consultant-in-Surgery.

1. Functioning as Head of Office in respect of Central Hospital, Joda.
2. Planning, medical supervision and coordination.
3. Medical consultation/operation/ward work including proper functioning of the hospital.
4. Technical inspection of allopathic dispensaries to ensure their proper functioning.
5. Financial and administrative functions-administrative work which should be performed specifically by the Medical Supdt. Himself being Head of Office/Drawing & Disbursing Officer-matters of general principle and policy in hospital/administration-sanction of all kinds of leave to the Group C and D employees of the hospital and other- Establishment matters in respect of hospital and dispensaries which are put up specifically under the administrative control of Medical Superintendent by the Welfare Commissioner.
6. Matters relating to maintenance of hospital and residential accommodation.
7. Preparation of budget and expenditure control of Hospital and dispensaries specifically kept under the control of Consultant-in-Surgery.
8. Procurement, maintenance and supply of medicines/medical stores equipment /other general store-responsibilities under the G.F.R. (as amended from time to time) and such other general or special orders in this regard.
9. Controlling ,maintenance and repairs of ambulance-cum-medical vans and other vehicle, if any, of the hospital/dispensaries given under the control of Consultant-in-Surgery.
10. Any other duty assigned by the superior officers.

Medical Officer.

1. Planning, medical supervision and co-ordination.
2. Medical consultation /Ward work/Outdoor patient department work/dispensary work including proper functioning of the dispensary/indoor/outdoor wards.
3. Controlling, maintenance and repairs of the medical vans, if any.
4. Custody of medicines/medical equipments/general stores and maintenance of its account.
5. Financial and administrative functions so far as such powers have been delegated.
6. Supervision and controlling of the Welfare Centres/Sub Centres and other welfare institutions under their jurisdiction, if any.
7. Any other duty assigned by the superior officers.

Sister-in-charge.

1. Supervision of Nursing personnel working in 50 bedded Central Hospital, Joda.
2. Allotment of work among Nursing personnel.
3. Responsible for proper maintenance of linens etc. at Central Hospital, Joda.
4. Overall supervision of cleaning, maintenance and sweeping of the surrounding of central Hospital, Joda.
5. Supervision of work attended by Contingent Sweepers etc.
6. He will also attend the duty of Staff Nurse when proceeds on leave or otherwise.
7. Any other work assigned by the superior officers.

Staff Nurse.

A. General Care of the Patients.

1. Responsible for the complete nursing care of the patients assigned to her.
2. Admission & discharge of the patients.
3. Assistance and instruction to patients and their relations.
4. Bathing patients including daily care of mouth, nails, pressure points.
5. Four hourly or more frequent to pressure points.
6. Giving and removing of beds pans and urine pots.
7. Giving and removing hot water bottles.
8. Bed making.
9. Feeding of patients.
10. Distribution of diets, milk etc.
11. Preparation of special foods, eggs milk etc.
12. Technical nursing care of patients:-
 - (a) Administration of medicines.
 - (b) Administration of injections.
 - (c) Assistance in administration of inter venous injections.
 - (d) Preparing of injections and clearing up.
 - (e) Recording of medicines and injections given.
 - (f) Taking and charting T.P.R.
 - (g) Rounds with doctors.
 - (h) Technical procedures e.g. enema, catheterization dressing, irrigations, oxygen therapy, preparing for and clearing after procedures.
 - (i) Preparation for and assistance in clinical tests and medical procedures.
 - (j) Pre and post operative care.
 - (k) Urine testing.
 - (l) Collecting labelling and dispatching of specimens.
 - (m)Escorting patients to and fro departments.
 - (n) Giving and receiving reports.

B. Ward Management.

- (a) Handing over and taking charge of shift.
- (b) Keeping the ward clean and tidy.
- (c) Preparation of surgical supplies, bandages, splints.
- (d) Routing care and cleaning of dressing trolleys, cupboards apparatus, makintosh, etc.

C. Any other duty assigned by the superior officers.

Pharmacist.

1. Compounding and dispensing prescriptions according to the hospital/formulary or prescriptions of doctors.
2. Being responsible for initiating the indents, stores and maintenance of stock and accounts of medical supplies and applicanes under his charge.
3. Providing first aid treatment to the injured and repeat prescription of the physicians when ordered in the absence of the doctors.
4. Compiling statistics of hospital dispensary in accordance with instructions, submission of periodical reports/returns etc.
5. Attending to work of the clinical side and doing the routine test of urine, faces and blood provided he has undergone adequate training.
6. Any other duty specified by the superior officer.

Radiographer/X-Ray Technician.

1. Taking diagnostic radiographs of patients as required by medical officers.
2. Advising patients or ward staff regarding preparation of patients before X-ray.
3. Developing and draying the exposed X-ray films.
4. Loading cassettes with X-ray films.
5. Storing unexposed X-ray films properly.
6. Keeping account of X-ray films and other supplies.
7. Maintaining record of X-ray report of the patients.
8. Sending radiographs to the wards.
9. Receiving back the X-ray films after the discharge of the patient and filling them in such a way that retrieval is easy.
10. Taking precautions to protect, himself, patients and other workers of the department from hazards of X-ray.
11. Assisting the radiologist in the deep X-ray treatment.
12. Wearing the film badge at all times of working in the department.
13. Keeping the premises of the department clean and adequately stocked with forms and stationary required.
14. Maintaining cordial relations with the public.
15. Any other duty assigned by the superior officers.

Laboratory Technician.

1. Doing clinical tests like blood sugar blood urea, blood protein, cholesterol, urine , stools etc. etc.
2. Collecting specimens for the purpose.
3. Doing related clerical and public relations work to the task.
4. Any other duty assigned by the superior officers.

Midwife

1. Conducting deliveries
2. Pre-natal and post natal cares.
3. Care of infants and toddlers.
4. Foster sense of cleanliness among the women- visit to their homes for the purpose.
5. Family welfare work-medication of women for operation for the purpose-supply of condoms, free counselling.
6. Any other work assigned by the superior officers.
7. Assist the Male doctor in the dispensary in the treatment of women.

Field Worker.

1. Implementation of welfare measures and ensuring their proper functioning-organizing of functions/cultural activities/tournaments/sports/Bhajan & Kirtan etc. at the welfare centers/sub-centres under his jurisdiction.
2. Overall responsible for proper functioning of the welfare institutions under his jurisdiction.
3. Survey of labour under ipersonal contact to ensure that needs as well as assist them in deriving benefits from the various welfare schemes-security of application forms of the labourers for the purpose with a view to ensure that o deficiency/lapse is there.
4. Checking of the work of the field staff under him and demonstrate ad guide them in the discharge of their duties.
5. Supervision over General stores/equipment/furniture etc. at the welfare institutions under his beat- responsibility under G.F.R 109 and 110.
6. Ensure submission of periodical returns/reports and such other information as asked for in respect of the welfare institutions under him.

7. Attends to the correspondences of the welfare institution under him-including maintenance of Cash book (subsidiary) safe custody of Govt. P.A./Cash.
8. Educate the labourers to give up social evils like drinking, adopt small family , learn cleanliness etc.
9. Any other duty assigned to him by the superior officers.

Welfare Worker.

1. Imparting training to the women in tailoring, embroidery, knitting.
2. To Impart Adult Education to the women.
3. Foster habit of cleanliness among the women, giving up social evils- visit to their homes for the purpose.
4. Arrange bath programme to the children to inculcate habit of cleanliness among them.
5. Persuade the females as well as female workers to participate in the cultural activities /sports/ functions for their recreation resulting in eradication of purdha system from them.
6. Maintenance of accounts of raw material/finished goods/stores/equipments as well as their proper and safe custody.
7. Any other duty assigned by their superior officers.

Assistant Librarian

1. Incharge of Central Library-cum-Reading Room functioning under Iron Ore, Manganese Ore & Chrome Ore Mines Labour Welfare Fund.
2. Maintenance of Library Book, register and magazines etc as per prescribed norms.
3. Maintenance of all the files, records relating to Central Library-cum-Reading Room.
4. Any other duties as may be entrusted by Deputy Welfare Commissioner & Welfare Administrator posted at Barbil from time to time.

Cinema Operator.

1. To exhibit films at the specified places for the recreation of the workers.
2. Upkeep of the Projector/Amplifier/Generator/Other allied equipment/stores and maintenance of their account.
3. Ensure safe use of the prints of the Films.
4. Controlling, maintenance and repairs of the cinema van .
5. Maintenance of the log book of cinema van and other accessories including projector.
6. Any other duty assigned by the superior officers.

Driver-cum-Operator.

1. To driver the Mobile Cinema vehicle and exhibiting the film shows to the Mine workers.
2. Proper upkeep and maintenance of the Govt. vehicle to ensure safe running as well as readiness to undertake journey at any time.
3. Proper and safe maintenance of tools/ spares and its accountal .
4. Any other duty assigned by the superior officers

Electrician .

1. To attend the electrical works at Central Hospital, Joda .
2. Maintenance of Registers of Unserviceable electrical spare parts etc.
3. Any other duty assigned by the superior officers.

Plumber

1. To attend the work relating to Supply of Water , maintenance of pipe line at Central Hospital, Joda as well as staff quarters both at Central Hospital, Joda and O/o the Deputy Welfare Commissioner, Barbil
2. Looking after the sanitary work of Central Hospital, Joda.
3. Any other duty assigned by the superior officers.

Driver .

1. To driver the Government vehicle.
2. Proper upkeep and maintenance of the Govt. vehicle to ensure safe running as well as readiness to undertake journey at any time.
3. Proper and safe maintenance of tools/ spares and its accountal .
4. Any other duty assigned by the superior officers.

Daftary .

1. Up-to-date maintaining of records and files by stitching, binding etc. etc. of each section/office.
2. Any other work allotted to him.

Dhobi

1. Cleaning and washing of clothes, bed sheets, towels etc. of Indoor patients at Central Hospital, Joda.
2. Ironing of cloth etc.
3. Any other duty assigned by the superior officers.

Centre-in-charge.

1. Foster the need of recreation among the worker which is necessary after a day's hard toil-holding of indoor /outdoor games sports and guide the workers for the purpose.
2. Arrange periodical cultural activities /functions/Bhajan & Kirtan etc. at the Sub-Centres.
3. Impart Adult Education to the workers and provide tutorial assistance to their children.
4. Maintenance of Reading Rooms.
5. Propagate among the workers the varies welfare measures undertaken for their benefit.
6. Maintenance of stores/equipment furniture/stationery and other stores and their account.
7. Survey of the needs of the workers to formulate welfare schemes.
8. Attend to the correspondence at the Sub-Centre and submission of periodical returns/records in time.
9. Survey .
10. Any other duty assigned by the superior officers.

Ward Boy

1. Will receive the patients on admission and assist them in getting into or out of the bed.
1. Will attend to the personal hygiene of patients washing and cleaning teeth, changing clothing, giving enema etc.
2. Will prepare the patients for operations, laboratory X-ray and other investigations.
3. Will transport patients to various departments of the hospital.
4. Will help in feeding patients and giving drinking water to the patients and washing utensils.

5. Will assist the nurse in handling and observation of patients and in simple basic nursing procedure.
6. Will assist the nurse or doctor in diagnostic and treatment procedures.
7. Will assist in collection and handling of pathological specimens.
8. Will assist the nurse in receiving supplies by running errands to other departments and individuals in the hospital.
9. Will make beds for ambulatory patients and assist nurse in making beds of non-ambulatory cases.
10. Will assist the nurse in getting supplies from the laundry, disinfecting mattresses and dispatching, dirty linene to the laundry.
11. Will clean and do dusting of beds, doors, windows and other furniture's. He will assist in debugging and paste control of wards . He will assist in debugging and paste control of wards.
12. Will wash Walls and doors in wards.
13. Will assist in the sterilization of instrument and appliances and dressing and dressing of post-operative wounds.
14. Will render first aid to the patients in case of emergency.
15. Will prepare dead bodies, arrange their transportation to the mortuary and assist in terminal disinfection.
16. Any other duty assigned by the superior officers.

Dresser-cum-Attendant

1. Dressing and bandage of the patients treated in the Hospital/ Dispensary functioning under Labour Welfare Organisation in treating patient.
2. To assist the Medical Officer in treatment of patient in O.T.
3. To attend the official work in Dispensary and Hospital.
4. Any other duty assigned by the superior officers.

Cook.

1. To receive food articles from the store keeper/warden.
2. Pre-prepare food as required.
3. Store the cooked food properly till distribution.
4. Distribution the food to the hostellers/ward-boys for supply to the patients.
5. Maintenance of the cooking appliances in good condition.
6. Observe personal hygiene while cooking.
7. Maintenance of cleanliness of the kitchen and utensils.
8. Precautions to prevent fire ad injuries.
9. Any other duty assigned by the superior officers

Gardner.

1. Gardening the Hospital premises.
2. Taking proper care for maintenance of garden etc.

Helper/Cleaner-cum-Attendant.

1. Accompany the Medical Officer/Driver in transfer of the patients from Central Hospital, Joda to District Hqrs. Hospital, Keonjhar by Ambulance Van.
2. Attending the office work at Central Hospital, Joda.
3. To assist the driver of the Mobile Cinema Unit.
4. To assist the Projectionist during exhibition of film shows to the Mine Workers.
5. Any other duty assigned by the superior officers.

Peon /Attendant/MTS.

1. Will be on duty half an hour before the working hours the office and leave half an hour after office hours.
2. Will attend to the dusting of the tables and walls and furniture in the area of the office allotted to him and see that the stationery items kept on the desk are always ready for use.
3. Will see that the sweeper allotted to the area clean floor walls, toilet, etc. daily before the office hours.
4. Will be on call during allotment time.
5. Will announce the arrival of the visitors to the officer concerned and help them to see the officer concerned in an orderly manner.
6. Will attend to the telephone when the officer is not in room.
7. Will carry 'IN' correspondence and files from the main office to the officers desk and carry 'OUT' correspondence to the main office from the officers desk.
8. Will run errands on official business within and outside the office/hospital/dispensary/welfare institutions etc.
9. Will bring tea and other refreshments to the officers concerned whenever required.
10. Will expeditiously deliver the outgoing mail to the addressee and post office and bring the incoming mail from the post office and other officers.
11. Will assist in moving stores from one place to another within the hospital/dispensary/welfare institution/office(s) when ordered by responsible personnel. Will move stores from and to the hospital/dispensary/welfare institutions/office(s) , go to the bank to cash cheques etc.
12. Will assist in packing parcels, closing and stamping letters.
13. Whenever necessary and authorized by the responsible personnel will also do the duties of the Chowkidar.
14. Will take half an hour for his midday lunch and return to duty promptly after the lunch break.
15. Will do such other duties as may be allowed to him by the responsible personnel/officers.

Chowkidar-cum-Attendant.

1. Will be on duty punctually at the approved area. He will be alert throughout the period of duty and perform the duties diligently and with vigilance .
2. Will be responsible for the security of the building equipment and patients.
3. Will check that all doors and windows which have to be kept locked during the non-working hours of the hospital/dispensary/welfare institutions/office(s) are securely locked.
4. Will check daily and see that the fire fighting equipment is kept in good working condition and take immediate steps in fire fighting in case there is an incident of fire.
5. Will go round the area to see that no unauthorized persons are in the premises and prevent unauthorized movement of personnel equipment and supplies.
6. Will report immediately to higher authorities of unusual occurrence.
7. Will remain on duty till relieved.
8. Will perform duty as may be allotted to him by the superior officers.

Safaiwala

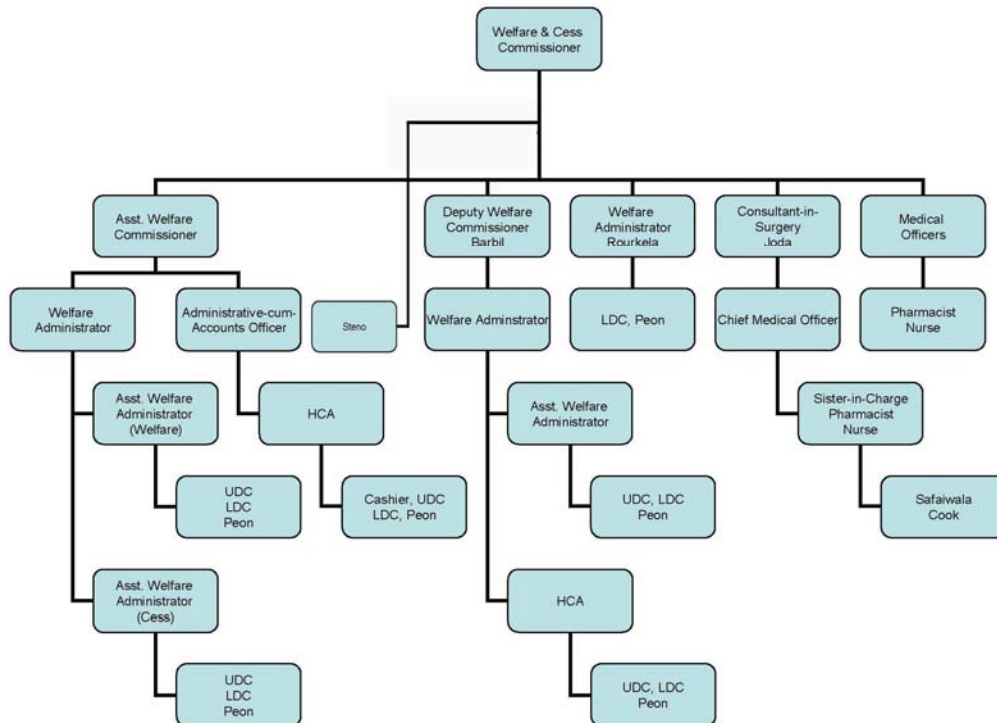
1. Will clean wards, floors, sinks, lavatories and toilet, seats, windows, walls and other area in the ward/hospital/dispensary/welfare institutions/office and their ancillary rooms and keep the hospital/dispensary/welfare institutions/office grounds clean and free from strag dogs, cats pigs etc.

2. Will clean urine/pots/bed pans and other soiled or contaminated appliances.
3. Will provide bed pans and urine pots to the patients with promptness and prepare patients for operations and diagnostic tests.
4. Will assist in collection and handling urine and stool specimens.
5. Will transport dead bodies to the mortuary and dispose of specimens and organs removed during operations.
6. Will assist in disinfection of soiled linens, mattresses and in conveyance of soiled linens to the laundry.
7. Will attend to such other duty other duty allotted to him by the superior officers.

MANNUAL 4(1)(b)(iii)
PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS,
INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY.

Procedures prescribed by the headquarters (Labour Welfare Division, Ministry of Labour) in the welfare schemes are followed. Powers have been delegated at various levels as per functional needs.

Channel of supervision and accountability:



4(1)(b)(iv) NORMS SET FOR DISCHARGE OF FUNCTIONS

UNDER HEALTH SCHEMES:

Sl No.	Name of Scheme	Time taken by Medical Officers/ Field Offices to forward the application	Time taken for settling of claims by Office of the Welfare Commissioner	
01	CANCER/HEART/KIDNEY/ MINOR DISEASES LIKE HERNIA, APPENDECTOMY, ULCER, GYNAECOLOGICAL AND PROSTRATE DISEASES	05 DAYS	1 Issuance of permission 2 Issuance of Sanction order after receipt of complete claim forms	05 days 09 days
02	SPECTACLES / DOMICILLIARY TREATMENT OF TB / MONETARY COMPENSATION FOR STERILISATION	05 DAYS	Scrutiny of Application and issuance of sanction order	15 days
03	MATERNITY BENEFIT	05 DAYS	Scrutiny of Application and issuance of sanction order	30 days
04	GROUP INSURANCE SCHEME	05 DAYS	Scrutiny & forwarding of application to LIC	09 days

UNDER EDUCATION SCHEME.

Scholarship/Grant for purchase of books etc.

1. Scrutiny/verification of applications: : Within 60 days of closing date of receipt of applications.
2. Issuing of sanctions for eligible applicants : Within 30 days of verification.
3. Actual disbursement of the scholarships/grants : As per annual programme to be drawn by welfare commissioner

4(1)(b)(V) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS

- 1 Limestone & Dolomite Mines Labour Welfare Fund Rules 1973.
- 2 Iron Ore, Manganese Ore, Chrome Ore Mines Labour Welfare Fund Rules 1978.
- 3 Beedi Workers Welfare Fund Rules 1978
- 4 Cine Workers Welfare Fund Rules 1984. (Sl.No.3&4 above are priced publications)

The Welfare Schemes are mainly provided in five important Sections of Beedi/Mine/ Cine workers life.

- A. Health Scheme
- B. Educational Scheme
- C. Recreational Scheme
- D. Housing Scheme
- E. Social Security Scheme.
- F. Water Supply Scheme

HEALTH SCHEMES

1 Free Medical Treatment

Free Medical Care is extended to the Beedi / Mine and Cine workers through the Hospitals, Static Dispensaries and Static-cum-Mobile Dispensaries run by the Labour Welfare Organization.

There is one 50 bedded hospital for mine workers at Joda and 23 Static cum Mobile/Static dispensaries. There is one Maternity-cum-Child Welfare Centre.

1.)Maternity Benefit

Eligibility: i) Female workers with minimum 6 months service.

ii) To be applied within 6 months of delivery.

Documents required:

- i) Applications in prescribed form properly filled up.
- ii) Attested copy of Birth Certificate.
- iii) Survival certificate from the Sarpanch.
- iv) Applicable for first two delivery.

Benefits: Rs.1000/- for each case per first two deliveries

2.)Financial Assistance for adopting Small Family Norm

Eligibility: i) Workers with minimum 6 months service.

ii) To be applied within one year of Vasectomy or Tubectomy.

Documents required:

i) Applications properly filled up .

ii) Attested copy of Birth Certificate.

iii) Survival certificate from the Sarpanch

Benefits: Rs.500/- once in life time.

iii) Provision for Spectacles.

Eligibility: i) Workers with minimum 6 months service.

Benefits: i) Rs.300/- for spectacles once in life time.

ii) Rs.20/- for change of lenses.

iv) Reimbursement of expenditure on Treatment of Minor diseases.

Eligibility:

- i. Workers with minimum 3 years service.
- ii. The worker suffering from diseases like Hernia, Appendectomy, Ulcer, Gynecological , prostrate etc. minor diseases are eligible for the benefit.
- iii. Prior permission for the treatment from the Welfare Commissioner in Form A through the Fund Medical Officer.
- iv. Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits: Expenditure upto Rs.30,000/- is reimbursable.

V) Reimbursement of Expenditure on treatment of Kidney Transplantation and allied diseases .

Eligibility:

i) workers with minimum 3 years service & his/her dependants

ii) Prior permission from the Welfare Commissioner in form A for the treatment through the Fund Medical Officer.

iii) Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits:

- i) Treatment Expenditure upto Rs.2,00,000/- is reimbursable
- ii) Subsistence allowance @Rs.750/- in case of single dependants and Rs.1000/- in case of more than one dependant per month up to a maximum of 9 months.
- iii) To and fro journey expenditure from the place of work to the hospital in the shortest route and in the most economic mode.

vi) Heart Disease

Eligibility:

- i) Workers with minimum 3 years service & their dependants
- ii) Prior permission from the Welfare Commissioner in form A for the treatment through the Fund Medical Officer.
- iii) Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits:

- i) Treatment Expenditure upto Rs.1, 30,000/- is reimbursable.
- ii) Subsistence allowance Rs.750/- in case of single dependants and Rs.1000/- in case of more than one dependant per month up to a maximum of 9 months.
- iii) To and fro journey expenditure from the place of work to the hospital in the shortest route & in mot economic mode.

vii)Cancer Disease

Eligibility:

- i) Workers with minimum 6 months service & his/her dependants.
- ii) Prior permission from the Welfare Commissioner in form A for the treatment through the Fund Medical Officer.
- iii) Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits:

- i. Total treatment Expenditure is reimbursable.
- ii. Subsistence allowance Rs.600/- in case of single dependants and Rs.750/- in case of more than one dependant per month up to a maximum of 9 months.
- iii. To and fro journey expenditure from the place of work to the hospital in the shortest route and in the most economic mode.
- iv. Daily Allowance of Rs.50/-

viii) Mental Disease**Eligibility**

- i) Workers with minimum 6 months service & his/her dependants
- ii) Admission to be taken in a Govt accredited Mental Hospital

Benefits:

- i) Rs.180/- per patient is given to the mental hospital for admission
- ii) Financial assistance of Rs. 900/-per month per patient for 3rd class independent category of beds is given to the Mental Hospital.
- iii) Subsistence allowance Rs.600/- in case of single dependants and Rs.750/- in case of more than one dependant per month up
- iv) Reimbursement of to and fro journey charges of the patient and attendant from the work place to the hospital in the shortest possible route and in the economic mode of conveyance.
- v) A food allowance Rs.25/- per day.

ix) Domiciliary Treatment of T.B

Eligibility: i) Workers with minimum 6 months service.

ii) Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits: i) Subsistence Allowance of Rs.600/-in case of single dependants and Rs.750/- in case of more than one dependants paid up to a maximum of 9 months.

ii) Rs.50/- per month per patient if the treating hospital gives the certificate that no medicine has been provided.

xi) Leprosy

Eligibility: i) Workers with minimum 6 months service.

iii) Treatment to be taken in Govt./ Govt. recognized hospital.

Benefits:

- i) Rs.30/- per day per patient for Indoor treatment and Rs.6/- per day for out door Patients.
- ii) Subsistence Allowance of Rs.200/- in case of single dependants and Rs.300/- in case of more than one dependants paid up to a maximum of 9 months.

xii) Organising Health Camp.**Eligibility:**

- i) Health camps are organized by L.W.O. in mine workers concentrated area.

Benefits:

Labour Welfare Organisation, Bhubaneswar Region organize Health Camp for general Health check up involving specialists of different field of Medicos. The health camps are organized by L.W.O. in remote rural areas where the concentration of mine workers is more. Such type of camp is organized across the State in different Iron Ore Mines, Manganese Ore Mines, Chrome Ore Mines and Limestone and Dolomite Ore Mines areas.

xiii) Grant in Aid to the Dispensaries /Hospitals runs by Mines Management.**Eligibility :**

- i) Any dispensary /hospital run by the Mine management which is declared standard as laid down under the IOMC Ore Mines Labour Welfare Fund Act 1976 and Rule 1978.

Document required:

- 1) Letter of request for inspection
- 2) Half yearly and Yearly Production figure.
- 3) Duly certified expenditure statement from a Chartered Accountant.

Benefits:

- i) Financial assistance in the form of grant in aid @ 10 paise per M.T. of total production of ore in a particular calendar year or 75% of the expenditure towards establishment and medicines, whichever is less.

Any dispensary /hospital which is declared standard laid down under the IOMC Ore Mines Labour Welfare Fund Act 1976 and Rule 1978 is being paid a financial assistance in the form of grant in aid @ 10 paise per M.T. of total production of ore in a particular calendar year or 75% of the expenditure towards establishment and medicines, whichever is less.

xiv) Grant- in- Aid to the Mines Management for purchase of Ambulance Van.

Eligibility :

1. The dispensary/hospital should be declared standard as per norms.
2. Minimum labour strength should be 75 or more.

Document required

1. Application in specified format.
2. Check list duly filled in.
3. Quotation form in original from minimum three Suppliers/Distributors.
4. Justification Note duly signed by the welfare board of mines management.
5. Route map showing the distance labour hutments and their respective Mines dispensary /hospital.
6. Production of last 3 years preceding the year of application
7. Cess paid to the Welfare & Cess commissioner of last 3 years preceding the year of application
8. Details of at least 75 mine workers.

Benefits:

Grant in aid amount of 75% or 3.00 lakhs of the total cost of Ambulance Van being paid to the Mines Management

xv) Grant in Aid for Extension of Standard dispensary/hospital (hospital managed _____ by the Mines management).

Eligibility :

1. The dispensary/hospital should be declared standard as per norms.
2. Minimum labour strength should be 75 or more.

Documents required:

- 1) Application Form dully filled in .
- 2) Check list dully filled in .
- 3) Last inspection certificate
- 4) Estimated expenditure as certified by a Govt. Engineer
- 5) Justification Note.

Benefits: Grant in Aid to the Mine management upto 50% of the expenditure.

B. Social Security Scheme:

1. Group Insurance Scheme

Eligibility:

1. Valid identity card holder.
2. Should not be subscribed under EPF

Each identified beedi worker who is not E.P.F. member automatically gets covered under Group Insurance Scheme from the day of issue of Identity card. Under the scheme no premium is charged from the beedi worker . The premium amount is being borne 50% from Beedi Workers Welfare Fund and rest 50% from Govt. of India, Social Security Fund.

Benefits :- The dependants of beedi worker get Rs.10,000/- in case of normal death & Rs.25,000/- in case of accidental death or complete disablement. . Similarly for partial disablement case a sum of Rs.12,500/- is being given as Insurance benefit. The application of the claimant under the scheme is required to be submitted to the Welfare & Cess Commissioner, within one year.

2) Scheme on Fatal and Serious Accident Benefit Scheme

Eligibility: i) Mine workers with minimum 6 months service.
ii) Died /disabled in accident at the work place.

Documents required:

- 1) Application in specified Format to the Welfare & Cess Commissioner.
- 2) Primary diagnosis or certificate from the doctors of L.W.O.
- 3) In case the medical unit of LWO is not available in a particular area the certificate in this regard may be obtained from the nearest Govt. or public sectors undertaking dispensary / hospital.
- 4) Certificate from the Director of Mines Safety that the disability /death is due to mining accident.

Benefits:

- a) Lump sum benefit of Rs.10,000/- at a time.
- b) Dependant is admissible to get subsistence allowance @Rs.1000/- p.m. for 5 years from the day of Accident.
- c) Scholarship of Rs.250/- p.m. to the school /college going children upto the age of 21 or till marriage which ever comes earlier.

2. Financial Assistance to the Widow /widower of the Mines workers for marriage of their daughter.

- Eligibility:** i) Widow or widower of the deceased workers .
ii) Admissible for first two daughters.

Documents:

- 1) Application in specified format
- 2) Certificate from Employer
- 2) Copy of the Invitation card
- 4) Certificate of Sarapanch

Benefits: An amount of Rs.5000/- in each case for marriage of their two daughters.

3. Financial Assistance for incurring expenditure towards Funeral Ceremony

Eligibility: The Dependant of the worker

Documents:

- 1) Application to the Welfare & Cess Commissioner in the specified format.
- 2) Certificate from local Sarapanch in the absence of certificate from Birth & Death Registrar .

Benefits: Rs.1500/- for incurring expenditure towards Funeral Ceremony of the deceased mine worker.

C. EDUCATION SCHEME**1. Financial assistance to the school going children of workers.****Eligibility**

1. The wards of workers, who have worked for minimum six months.
2. Successful completion of the last annual examination.

3. The School/college or Educational Institution where the wards of workers studies should be Govt. or Govt. recognized.
4. Certificate from the Head of the Institution regarding percentage of mark obtained by the pupil in the specified format.
5. Saving Account in the name of the student.

Documents required:

- i) Application properly filled up, duly signed by the School authority, Worker & the ward himself/herself.
- ii) The copy of recognition of the educational institution in case of private school.
- iii) Clear visible copy of the pass book.

Benefits:

Name of the class	Amount (Rs.)	
	Boys	Girls
Class I to IV	250/-	250/-
Class V to VIII	500/-	940/-
Class IX	700/-	1140/-
Class X	1400/-	1840/-
Class XI & XII	2000/-	2440/-
Graduate & Post Graduate, 3yrs. Diploma	3000/-	3000/-
, B-Tech, M.B.B.S., B.Sc. A.G.	8000/-	8000/-

2. Grant- in Aid for purchase of school Bus to the Mines Management for transportation of school going children .

Eligibility : Minimum 50 students for normal bus & 30 students for minibus.

Documents :

1. Application in specified format.
2. Justification for purchase of school bus.
3. Minimum 3 original quotations .
4. Comparative statement for finding the lowest bidder.
5. Route map.
6. Name of the Students, their parents name, monthly income and B. Register No.
7. Production of last 3 years proceeding the year of application
8. Cess paid to the Welfare & Cess commissioner of last 3 years preceding the year of application
7. Undertaking by the Mines management that if the grant in aid is sanctioned, the mines management shall purchase the Bus in the particular financial year.

Benefits: : 75% of the total estimated cost or 7.00 lakhs for purchase of Bus and 75% of the total estimated cost or 5.00 lakhs for Mini Bus which ever is lower.

3. Grant- in Aid to the Educational Institution in the Mines Area for purchase of Library equipment , Science Instrument and Furniture etc.

Eligibility: 1) The education institution must have been recognized by the Govt.
2) The institution must be having 50% or more of the students who are wards of mine workers.

Documents: 1) Application in specified form.
2) Constitution of the educational institution with details of Governing body members and details of aims and objective of the institution.
3) Last inspection report of the inspecting authority of the State Govt. /Central Govt.
4.)Details of project for which financial assistance is required
5. Audited Balance sheet of Institution for the last two years duly certified by the Chartered Accountant
6) Details of source from which the institution will meet matching amount.

Benefits:

50% of the total actual expenditure.

4. Grant-in Aid for establishment of Feeder Library for the mine workers in the Mines area.

Eligibility : 1) Minimum 100 numbers of mine workers to be benefited.
2) Application in specified form
3) Check list
4) Prior approval of Welfare & Cess Commissioner.

Financial Assistance : 1) Lump sum Rs.5000/- for purchase of furniture etc.
2) Re-imburement amount Rs.250/- p.m. towards newspaper and journals.

D.HOUSING SCHEME

1) Revised Integrated Housing Scheme 2007(RIHS)

Eligibility/Documentation

- 1) The applicant, worker should have work for at least 3years as on the date of application .
- 2) The name of the applicant should be reflected in the 'B' Register of the mines management under Mines Act 1952., or should have one valid identity card.
- 3) Application in specified format and checklist, duly recommended by the Mines management .
- 4) The average family monthly income should not exceed Rs.10,000/-

Lands specification

- 1) The land area should not be 60 square yards.
- 2) Each dwelling unit should at least having one living room with provision of Bath room and modern toilet and Kitchen –cum-veranda within a plinth area of not less than 100 Sq.f.
- 3) The houses should be constructed with R.C.C. roof and duly electrified .
- 4) The estimated house should not be less than 20years
- 5) The house so constructed would not be sold or transferred by the beneficiary before 15years , except in the case of legal heirs .

Benefits:

Subsidy amount of Rs.40,000/- can be provided to a worker for construction of House on his/her own land .

Mode of release of subsidy :

1st Instalment: - Subsidy amount of Rs.20,000/- per tenement shall be released after the approval of D.G. (L.W) and after conformation of the receipt of workers contribution @ Rs.5000/- per beneficiary after grant of administrative approval from Welfare & Cess Commissioner for the purpose of construction of the house till roof level.

IInd Instalment:- Second Instalment of subsidy for Rs.20,000/- per tenement shall be released by the D.G.(LW) after the house is inspected by departmental Engineers of LWO if the construction reaching roof level. The workers contribution of Rs.5000/- shall also be released alongwith the 2nd Instalment after grant of administrative approval of D.G. LW is received.

Restriction under the scheme

- 1) The dwelling house should be completed within a period of 18months from the date of release of 1st Installment .

- 2) The applicant /beneficiary should produce documentary evidence from the local B.D.O. that he has never availed any benefit like Indira Awas Yojana, Scheme for Economic Weaker section etc.
- 3) The worker should have a land in his/her name with clear title . If the land is as joint property or owned by father, mother or spouse then an affidavit to the fact of no objection is required and all the stake holder shall sign on the body of the affidavit .
- 4) Plan and estimate of the proposed house is to be submitted to the LWO alongwith the application.
- 5) E.C. of 13years has to be submitted alongwith the Form.

2.) Low cost Housing Scheme (Type-I)

The Scheme is meant for mines management for providing housing facility to the mines workers.

Assistance amount of Rs.40,000/-Subsidy per tenement or 75% of the actual expenditure which ever is less.

Eligibility /documentation:

- 1) Application in specified format alongwith checklist.
- 2) Average life of Mines should be at least 15 years from the date of application. A certificate from a Geologist in this regard is required.
- 3) Each type I housing tenement should have 270 Sq.f. land have two rooms, kitchen cum veranda , Bath room with modern latrine facility.
- 4) The plan estimate should have been verified and duly approved by an Engineer not below the rank of Executive Engineer in Govt. Department.
- 5) The management has to submit attested copy of memorandum of Articles and Articles of Association.
- 6) Construction work shall be completed within 18 month from the date of sanction.

Undertaking

- 1) The management shall entered into an agreement with Govt. of India after the sanction is accorded.
- 2) The management shall submit an undertaking that it shall not differentiate between the regular worker and contract workers where allotting the constructed houses.
- 3) The management shall give undertaking that it shall not do any discrepancy on the basis of caste, religion.
- 4) 25% of constructed houses should be allotted to S.C and S.T. Worker.
- 5) The mines should given undertaking that if the proposal is sanctioned, the mines management shall constructed the houses in same financial year.
- 6) Undertaking to the effect that the proposed house site is at least 400 metre away from the blasitic zone.

iii) Low cost housing scheme (Type-II).

Subsidy amount Rs.50,000/- per tenement or 75% of the actual expenditure which ever is less .

Eligibility /documentation:

- 1) Application in specified format alongwith checklist.
- 2) Average life of Mines should be at least 15 years from the date of application.
A certificate from a Geologist in this regard is required.
- 3) Each type II housing tenement should have 400 Sq.f. land have two rooms, kitchen cum veranda, Bath room with modern latrine facility.
- 4) The plan estimate should have been verified and duly approved by an Engineer not below the rank of Executive Engineer in Govt. Department.
- 5) The management has to submit attested copy of memorandum of Articles and Articles of Association.
- 6) Construction work shall be completed within 18 month from the date of sanction.

Undertaking

- 1) The management shall entered into an agreement with Govt. of India after the sanction is accorded.
- 2) The management shall submit an undertaking that it shall not differentiate between the regular worker and contract workers where allotting the constructed houses.
- 3) The management shall gave undertaking that it shall not do any discrepancy on the basis of caste, religion.
- 4) 25% of constructed houses should be allotted to S.C and S.T. Worker.
- 5) The mines should given undertaking that if the proposal is sanctioned, the mines management shall constructed the houses in same financial year.
- 6) Undertaking to the effect that the proposed house site is at least 400 metre away from the ballistic zone.

WATER SUPPLY SCHEME

1) Integrated water supply scheme

Financial assistance 75% of the actual expenditure as per estimated.

Eligibility /documents .

- 1) Application in specified format alongwith checklist.
- 2) Average life of Mines should be at least 15 years from the date of application. A certificate from a Geologist in this regard is required.
- 3) The plan estimate should have been verified and duly approved by an Engineer not below the rank of Executive Engineer in Govt. Department .
- 4) The management has to submit attested copy of memorandum of Articles and Articles of Association.
- 5) Construction work shall be completed within 18 month from the date of sanction.
- 6) Area map of the proposed integrated water supply scheme alongwith the detailed number of beneficiaries and the area and mines to be benefited.
- 7) Chemical analysis report of the Ground water from the competent Export /Geologist
- 8) After the scheme is sanctioned and is an operation the same has to be duly certified.

By the Executive Engineer , Chief Engineer , Supt. Engineer either from PWD or CPWD regarding its effective functioning prior to release of subsidy.

ii) Financial assistance to the small mines owner for sinking of Bore well, Tube well etc.

Assistance amount 75% of the actual expenditure.

Eligibility /documentation.

- 1) The Mines owner excavating maximum limit of 500M.T. of IOMC ore are covered under the scheme.
- 2) The applicant, worker should have work for at least 3years in mining sector as on the date of application
- 3) The name of the applicant should be reflected in the 'B' Register of the mines management under Mines Act 1952.
- 4) Application in specified format and checklist , duly recommended by the Mines management
- 5) The average family monthly income should not exceed Rs.10,000/-.

Important Executive of Labour Welfare Organisation to be contacted for details

- 1) Welfare & Cess Commissioner,
Kendriya Shram Kalyan Sadan,
Plot No.N.7/6&7
(Behind ISKCON Temple),
Nayapalli, Bhubaneswar-751015,
(Odisha).
Phone No.0674-2551739, 0674-2557680.
- 2) Deputy Welfare Commissioner,
Barbil, Kalyan Nagar, Barbil,
Dist- Keonjhar (Odisha).
Phone No. 06767-275271.
- 3) Welfare Administrator, Rourkela ,
Qr. No. B.14,
Sector- 4, Rourkela-2,
Dist- Sundargarh,
(Odisha).
Phone No. 0661-2641048.
- 4) Nearest Static Dispensary, Mobile Unit, Central Hospital, Joda.

4(1)(b)(vii) PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

The policies are formulated considering the recommendations of the Central Advisory Committees under different funds and the State Advisory Committees recommends the implementation part thereof.

भारत का राजपत्र The Gazette of India

असाधारण
EXTRAORDINARY
भाग II—खण्ड 3—उप-खण्ड (ii)
PART II—Section 3—Sub-section (ii)
प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 2357] नई दिल्ली, सोमवार, दिसम्बर 19, 2011/अग्रहायण 28, 1933
No. 2357] NEW DELHI, MONDAY, DECEMBER 19, 2011/AGRAHAYANA 28, 1933

श्रम और रोजगार मंत्रालय

अधिसूचना

नई दिल्ली, 19 दिसम्बर, 2011

का.अ. 2814(अ).—केन्द्रीय सरकार ने, भारत सरकार के श्रम और रोजगार मंत्रालय सं. का.अ. 2300(अ), तारीख 26 सितंबर, 2008 की अधिसूचना द्वारा तीन वर्ष की अवधि के लिए उड़ीसा राज्य के लिए बीड़ी कर्मकार कल्याण निधि के लिए सलाहकार समिति गठित की थी और उक्त समिति की अवधि 25 सितंबर, 2011 को समाप्त हो गई है;

और केन्द्रीय सरकार का यह मत है कि उक्त समिति का पुनर्गठन किया जाए;

अतः, अब, केन्द्रीय सरकार, बीड़ी कर्मकार कल्याण निधि नियम, 1978 के नियम 3 के उप-नियम (2), नियम 4 और नियम 16 के साथ पठित बीड़ी कर्मकार कल्याण निधि अधिनियम, 1976 (1976 का 62) की धारा 5 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, उड़ीसा राज्य के लिए बीड़ी कर्मकार कल्याण निधि के लिए इस अधिसूचना के राजपत्र में प्रकाशन की तारीख से तीन वर्ष की अवधि के लिए सलाहकार समिति गठित करती है और उक्त समिति के लिए निम्नलिखित व्यक्तियों को नियुक्त करती है, अर्थात् :—

- | | |
|--------------------------|------------|
| (1) मंत्री, | —अध्यक्ष |
| श्रम और रोजगार विभाग, | |
| उड़ीसा सरकार, भुवनेश्वर। | |
| (2) कल्याण आयुक्त, | —उपाध्यक्ष |
| भुवनेश्वर। | (पदेन) |
| (3) श्रम आयुक्त, | —सदस्य |
| उड़ीसा सरकार, भुवनेश्वर। | (पदेन) |

4564 GI/2011

- | | |
|------------------------------|-----------------|
| (4) श्री प्रफुल कुमार भलिक, | —सदस्य |
| विधायक, क्वार्टर सं. एफ-3/2, | विधान सभा सदस्य |
| एम.एल.ए. कॉलोनी, यूनिट-4, | |
| भुवनेश्वर। | |

नियोजकों के प्रतिनिधि

- | | |
|--------------------------------|--------|
| (5) श्री मगन भाई पटेल, | —सदस्य |
| मैसर्स एम. सी. पटेल एंड कंपनी, | |
| फाटक, डाक/जिला-संबलपुर | |
| उड़ीसा। | |

- | | |
|-------------------------------------|--------|
| (6) श्री सैलेश भाई पटेल, | —सदस्य |
| माफ्ट मैसर्स दयाल मेघ जी एंड कंपनी, | |
| साराबहल, | |
| जिला-झारसुगुड़ा, उड़ीसा। | |

कर्मकारों के प्रतिनिधि

- | | |
|---------------------------------------|--------|
| (7) श्री हिमांशु शंकर चौलिया, | —सदस्य |
| उत्कल बीड़ी मजदूर संघ, | |
| (महासचिव), | |
| उत्कल बीड़ी मजदूर संघ, उड़ीसा, | |
| कार्गालय-भारतीय मजदूर संघ, | |
| ग्राम-नीलाखान्ता पाड़ा, डाक-कुडागांव, | |
| द्वारा-अथामलिक, जिला-अंगुल, | |
| उड़ीसा-759125. | |

- | | |
|-----------------------------|--------|
| (8) श्री उत्कलमणी सत्पथी, | —सदस्य |
| (महासचिव), | |
| उड़ीसा बीड़ी श्रमिक महासंघ, | |
| मुख्यालय-गुड़ियानाली, | |
| जिला-धेनकनाल, उड़ीसा। | |

- | | |
|----------------------------|-----------------|
| (9) श्रीमति कुन्ताला होता, | —सदस्य |
| डाक-मानापुर, तिकिरिया, | महिला प्रतिनिधि |
| जिला-कटक, उड़ीसा। | |

(1)

- (10) कल्याण प्रशासक, —सचिव
श्रम कल्याण संगठन, भुवनेश्वर ।
2. उक्त सलाहकार समिति का मुख्यालय भुवनेश्वर में होगा ।
[फा.सं. यू-19012/08/2011-डब्ल्यू II (सी)]
अनिल स्वरूप, महानिदेशक (श्रम कल्याण)/अपर सचिव

MINISTRY OF LABOUR AND EMPLOYMENT

NOTIFICATION

New Delhi, the 19th December, 2011

S.O. 2814(E).—Whereas, by a notification of the Government of India in the Ministry of Labour and Employment number S.O. 2300(E), dated the 26th September, 2008, the Central Government constituted an Advisory Committee for Beedi Workers Welfare Fund for the State of Odisha, for a period of three years and the term of the said Committee has since expired on 25th September, 2011;

And, whereas, the Central Government is of the view that such Committee must be reconstituted;

Now, therefore, in exercise of the powers conferred by Section 5 of the Beedi Workers Welfare Fund Act, 1976 (62 of 1976) read with sub-rule (2) of rule 3, rule 4 and rule 16 of the Beedi Workers Welfare Fund Rules, 1978, the Central Government hereby constitutes an Advisory Committee for Beedi Workers Welfare Fund for the State of Odisha and appoints the following persons to the said Committee for a period of three years from the date of publication of this notification in the Official Gazette, namely:—

- (1) Minister, —Chairman
Labour and Employment
Department, Government of
Odisha, Bhubaneswar.
- (2) Welfare Commissioner, —Vice-Chairman
Bhubaneswar. (*ex-officio*)
- (3) Commissioner of Labour —Member
Government of Odisha, (*ex-officio*)
Bhubaneswar. State Government
Representative

- (4) Shri Prafulla Kumar Mallick, —Member
M.L.A., Qrs. No. F-3/2
M.L.A. Colony, Unit 4,
Bhubaneswar. Member of
Legislative
Assembly

Representatives of Employers

- (5) Shri Magan Bhai Patel, —Member
M/s. M.C. Patel and Company
Fatak, At/Post/District-Sambalpur,
Odisha.

- (6) Shri Sailesh Bhai Patel, Member —Member
C/o. M/s. Dayal Meghji and
Company, Sarabahal, District-
Jharsuguda, Odisha.

Representative of workers

- (7) Shri Himansu Sekhar Chaulia, —Member
Utkal Beedi Mazdoor Sangh,
(General Secretary), Utkal
Beedi Mazdoor Sangh, Odisha,
Office-Bharatiya Mazdoor Sangh,
Village-Nilakhanthapada,
Post. Kudagaon, Via-Athmallick,
District-Angul, Odisha-759125.

- (8) Shri Utkalmani Satpathy, —Member
(General Secretary),
Orissa Beedi Shramik
Mahasangha, Head Office-
Gudianali, District-Dhenkanal,
Odisha.

- (9) Smt. Kuntala Hota, —Member
At/Post-Manapur, Women Representative
Tikiria District-Cuttack,
Odisha.

- (10) Welfare Administrator, —Secretary
Labour Welfare Organisation,
Bhubaneswar.

2. The headquarters of the said Advisory Committee shall be at Bhubaneswar.

[F.No. U-19012/08/2011-W. II (C)]

ANIL SWARUP, Director General
(Labour Welfare)/Addl. Secy.

भारत का राजपत्र

The Gazette of India

असाधारण
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (ii)
PART II—Section 3—Sub-section (ii)

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 380] नई दिल्ली, मंगलवार, फरवरी 23, 2010/फाल्गुन 4, 1931
No. 380] NEW DELHI, TUESDAY, FEBRUARY 23, 2010/PHALGUNA 4, 1931

श्रम और रोजगार मंत्रालय
अधिसूचना
नई दिल्ली, 23 फरवरी, 2010

का.आ. 457(अ).—केंद्रीय सरकार, चूना पत्थर और डोलोमाइट खान श्रम कल्याण निधि, नियम, 1973 के नियम 3 के उप-नियम (2), नियम 4 और नियम, 18 के साथ पठित चूना पत्थर और डोलोमाइट खान श्रम कल्याण निधि अधिनियम, 1972 (1972 का 62) की धारा 6 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और भारत सरकार के श्रम और रोजगार मंत्रालय की अधिसूचना का.आ. 670(अ), तारीख 9 जून, 2004 के अधिक्रमण में सिवाए उन बातों के जिन्हें ऐसे अधिक्रमण से पूर्व किया गया है या करने का लोप किया गया है उड़ीसा राज्य के लिए चूना पत्थर और डोलोमाइट खान श्रम कल्याण निधि के लिए सलाहकार समिति का गठन करती है और उक्त समिति में, राजपत्र में इस अधिसूचना के प्रकाशन की तारीख से तीन वर्ष की अवधि के लिए निम्नलिखित व्यक्तियों को नियुक्त करती है, अर्थात् :—

(1) श्रम और रोजगार मंत्री, —अध्यक्ष
उड़ीसा सरकार, भुवनेश्वर

नियम 3(2)(क) (ii) के अधीन नियुक्त अधिकारी

(2) कल्याण आयुक्त, —उपाध्यक्ष
भारत सरकार, (पदेन)
भुवनेश्वर

नियम 3(2)(क)(iii) के अधीन नियुक्त केंद्रीय सरकार का नामनिर्देशिती

(3) क्षेत्रीय श्रम आयुक्त (केंद्रीय), —सदस्य
भुवनेश्वर (पदेन)

नियम 3(2)(क)(iv) के अधीन नियुक्त विधान सभा सदस्य

(4) श्री सुब्रत तराई, —सदस्य
विधान सभा सदस्य, रघुनाथपल्ली
निर्वाचन क्षेत्र, प्लॉट सं. एस. 2एच/
29, फंज II, गोपाबंधु नगर, चंद,
राउरकेला, उड़ीसा

नियम 3(2)(क)(v) के अधीन स्वामियों के प्रतिनिधि

(5) कार्यपालक निदेशक —सदस्य
स्टील अथॉरिटी ऑफ इंडिया
राँ मैटीरियल डिविजन,
पूरणापानी चूना पत्थर और डोलोमाइट
खदान (पीएल एंड डीक्यू) प्रोजेक्ट
मार्डनार्इजेशन ब्लाक, राउरकेला इस्पात
संयंत्र, राउरकेला-769011

(6) श्री दिपांकर सोमा, —सदस्य
डीजीएम माइन्स आई/सी, विसरा स्टोन
लाइम कंपनी लिमिटेड, बीरामित्रापुर,
जिला-सुंदरगढ़-770033

नियम 3(2)(क)(vi) के अधीन नियुक्त कर्मचारियों के प्रतिनिधि	Nominee of the Central Government appointed under rule 3(2)(a)(iii)
(7) महासचिव, —सदस्य गमनदीह डोलोमाइट मजदूर यूनियन, मुकाम/डाकघर/जिला-सुंदरगढ़	(3) Regional Labour Commissioner —Member (Central), — Bhubaneswar. (ex-officio)
(8) अध्यक्ष, —सदस्य डुंगरी खेनी मजदूर संघ, मुकाम/टी.सी. 15 ब्लाक, बुरला जिला-संबलपुर-768017	Member of Legislative Assembly appointed under rule 3(2)(a)(iv) (4) Shri Subrat Tarai, —Member Member of Legislative Assembly, Raghuathpalli Constituency, Plot No. S2H/29, Phase-II, Gopabandhu Nagar, Chhend, Rourkela, Orissa-769015.
नियम 3(2)(क)(vii) के अधीन नियुक्त महिला प्रतिनिधि	Representatives of Owners appointed under rule 3(2)(a)(v)
(9) श्रीमति फिलिसिता लकरा, —सदस्य मुकाम-गंगाधर पल्ली, डाकघर-राउरकेला, जिला-सुंदरगढ़-769004	(5) Executive Director, —Member Steel Authority of India Limited, Raw Material Division, Purunapani Limestone and Dolomite Quarry (PL&DQ) Project Modernisation Block, Rourkela Steel Plant, Rourkela-769011
नियम 3(2)(ख) के अधीन नियुक्त सचिव	✓ (6) Shri Depankar Soma, —Member DGM Mines I/C Bisra Stone Lime Company Limited Biramitrapur, District-Sundargarh-770033.
(10) कल्याण प्रशासक, —सचिव श्रम कल्याण संगठन, भुवनेश्वर	Representative of Employees appointed under rule 3(2)(a)(vi) (7) General Secretary, —Member Gamandih Dolomite Mazdoor Union At/Post/District-Sundergarh. (8) President —Member Dunguri Khani Mazdoor Sangh, At/T.C. 15 Block, Burla, District-Sambalpur-768017.
2. उक्त सलाहकार समिति का मुख्यालय भुवनेश्वर में स्थित होगा। [सं. यू-19012/01/2007-डब्ल्यू II (सी)] अनिल स्वरूप, महानिदेशक (श्रम कल्याण)/संयुक्त सचिव	Women representative of appointed under rule 3(2)(a)(vii) (9) Smt. Philisita Lakra, —Member At-Gangadhar Palli, Post-Rourkela, District-Sundergarh-769004.
MINISTRY OF LABOUR AND EMPLOYMENT NOTIFICATION New Delhi, the 23rd February, 2010 S.O. 457(E).—In exercise of the powers conferred by Section 6 of the Limestone and Dolomite Mines Labour Welfare Fund Act, 1972 (62 of 1972), read with sub-rule (2) of rule 3, rule 4 and rule 18 of the Limestone and Dolomite Mines Labour Welfare Fund Rules, 1973 and in supersession of the notification of the Government of India in the Ministry of Labour and Employment, vide number S.O. 670(E), dated the 9th June, 2004, except as respects things done or omitted to be done before such supersession, the Central Government hereby constitutes an Advisory Committee for Limestone and Dolomite Mines Labour Welfare Fund for the State of Orissa and appoints the following persons to the said Committee for a period of three years from the date of publication of this notification in the Official Gazette, namely:—	Secretary appointed under rule 3(2)(b) (10) Welfare Administrator, —Secretary Labour Welfare Organisation, Bhubaneswar.
(1) Ministry of Labour and Employment,—Chairman Government of Orissa, Bhubaneswar.	2. The headquarters of the said Advisory Committee shall be at Bhubaneswar.
Officer appointed under rule 3(2)(a)(ii) (2) Welfare Commissioner, —Vice Chairman Government of India (ex-officio) Bhubaneswar.	[No. U-19012/01/2007-W.II(C)] ANIL SWARUP, Director General (Labour Welfare)/Jt. Secy.

(ix) Directory of Officers & employees of Labour Welfare Organisation, Bhubaneswar Region.

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
1.	Shri Charan Dass, Welfare & Cess Commissioner	Rs.15600- 39100/- G.P-Rs.7600/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2557220
2.	Shri Umesh Chandra, Deputy Welfare Commissioner	Rs.15600- 39100/- G.P-Rs.6600/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767-275271
3.	Mr S.K.Jah, Asst.Welfare Commissioner	Rs.9300-34800/- G.P.-5400/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2554000
4.	Shri D.K.Sinha Administrator cum Accounts officer.	Rs.9300-34800/- G.P.-5400/-	-do-	
5	Shri Shri Abhimanyu Lenka, Welfare Administrator	Rs.9300-34800/- G.P.-4600/-	-do-	0674-2554000
6.	Shri Sontash Kumar Welfare Administrator	Rs.9300-34800/- G.P.-4600/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767-275271
7.	Shri H.K.Rath, Assistant Engineer.	Rs.9300-34800/- G.P.-6600/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2554000
8.	Dr.S.C.Das, Chief Medical Officer (SAG)	Rs.37400- 67000/- G.P-Rs.10000/-	Central Hospital, Joda, At/P.O.Boneikela, Dist-Keonjhar- 758034.	06767-272231

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
9	Dr.D.Behera, Chief Medical Officer, (SAG)	Rs.37400- 67000/- G.P-Rs.10000/-	Static-cum-Mobile Medical Unit, At/Po-Angul Dist-Angul.	0674-233775
10	Dr.S.N.Mohanty, Chief Medical Officer(SAG).	Rs.37400- 67000/- G.P-Rs.10000/-	Static-cum-Mobile Medical Unit, At/P.O.Rengali, Dist-Sambalpur.	0663-2560570-
11.	Dr.A.F.Ali, Chief Medical Officer (SAG)	Rs.37400- 67000/- G.P-Rs.10000/-	Static Dispensary, At/P.O.Brahmabarada, Dist-Jajpur.	06725-264010
12.	Dr. S.KKar, Chief Medical Officer(NFSG)	Rs.37400- 67000/- G.P-Rs.8700/-	Mobile Medical Unit, At/P.O.Gujidarada, Dist-Bhadrak.	0674-264400
12.	Dr.S.K.Naik Chief Medical Officer(SAG)	Rs.37400- 67000/- G.P-Rs.10000/-	Mobile Medical Unit, Vedvys Dist-Sundargarh	0661-2660392
13.	Dr.S.S.Sahoo, Sr. Medical Officer. (NAFG)	Rs.37400- 67000/- G.P-Rs.8700/-	Static-cum-Mobile Medical Unit, At/P.O.Salepur, Dist-Cuttack.	0671-2351513
14.	Dr. A.K.Mohanty Medicl Officer (Adhoc)	Rs.9300- 34800/- G.P.-5400/-	Static-cum-Mobile Medical Unit, AT/P.O.Kamakshyanagar, Dist-Dhenkanal.	06769-270144
15.	Dr. S. P.Tirkey, Medical Officer (Adhoc)	Rs.9300- 34800/- G.P.-5400/-	Static-cum-Mobile Medical Unit, Kasira, At/P.O.Koira, Dist-Sundargarh.	06625-235445
16.	Dr R.K.Pradhan, SMO	Rs.15600- 39100/- G.P-Rs.7600/-	Mobile Medical Unit, At/P.O.Bhubaneswar, Dist-Khurda.	9437810977

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
17.	Shri D.Mallick Asst. Welfare Administrator	Rs.9300-34800/- G.P.-4600/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2554000
18.	Smt S.P.Sahoo, Asst. Welfare Administrator	Rs.9300-34800/- G.P.-4600/-	-do-	-do-
19.	Shri D.Sahoo Junior Engineer.	Rs.9300-34800/- G.P.-4600/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767-275271
20.	Shri M.C.Mishra, Head Clerk-cum-Accountant	Rs.9300-34800/- G.P.-4600/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2554000

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
21.	Shri S.K.Panigrahi, Stenographer.	Rs.9300- 34800/- G.P.-4200/-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674- 2554000
22.	Shri C.Bindhani, Draughtsman	Rs.9300- 34800/- G.P.-4200/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
23.	Smt.S.Mahanta. Staff Nurse	Rs.9300- 34800/- G.P.-5400/-	Static Dispensary, Brahmabarada, Dist- Jajpur	06767- 272231
24.	Smt. S.Bhakta Staff Nurse	-do-	Static Dispensary, Balasore	06767- 272231
25.	Smt.L.B.Mahapatra Staff Nurse	-do-	Central Hospital, Joda PO- Baneikela, Dist- Keonjhar.	06767- 272231
26.	Smt.J.M.Mohapatra Staff Nurse	-do-	-do-	06767- 272231
27.	Smt. S. Devi Staff Nurse	-do-	-do-	06767- 272231
28.	Smt.P.Das Staff Nurse	-do-	-do-	06767- 272231
29.	Ku. P. Nayak Staff Nurse	-do-	-do-	06767- 272231
30.	Smt. E. Hembram, Staff Nurse	-do-	-do-	06767- 272231
31.	Smt.N.Jena Staff Nurse	-do	Static-cum-Mobile Medical Unit, Dasrathpur, Dist- Jajpur	

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
32.	Ku.S.Sahoo, Staff Nurse	Rs.9300- 34800/- G.P.-5400/-	Static Dispensary, At/P.O.Balijhari, Dist-Cuttack.	-
33.	Smt.M.Panda Staff Nurse	-do-	Static-cum-Mobile Medical Unit, At/P.O.Gholpur, Dist-Cuttack.	-
34.	Smt.S.Mohapatra Staff Nurse	-do-	Central Hospital, Joda, Dist- Keonjhar	-
35.	Ku.Sabita Panda Staff Nurse	-do-	Mobile Medical unit, Barbil	-
36.	Smt.R.Moharana. Sister in charge	Rs.9300- 34800/- G.P.-5600/-	Central Hospital, Joda, Dist- Keonjhar	-
37.	Smt.K.K.Devi Staff Nurse	Rs.9300- 34800/- G.P.-5400/-	-do-	-
38.	Smt.G.Soreng Staff Nurse	-do-	Static-cum-Mobile Medical Unit, Sambalpur, Dist:-Sambalpur	-
39.	Smt.P.Lenka Staff Nurse	-do-	Static-cum-Mobile Medical Unit, At/P.O.Angul,	-
40.	Smt.Ranjita Mishra Staff Nurse	-do-	Static Dispensary, At/P.O.Baideswar, Via-Kalapathar, Dist:-Cuttack.	-
41.	Smt. A. Lakra, Staff Nurse	-do-	Static cum Mobile Medical Unit , Khandapara, Nayagarh.	-
42.	Shri Banamali Mohanta, Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Static Dispensary, Brahmabarada, Jajpur	06767- 272231
43.	Shri S.Jogendra Pharmacist,	-do-	Static cum Mobile Medical Unit , Sambalpur	06767- 272231
44.	Shri Arjun Sahu, Pharmacist.	Rs.9300- 34800/- G.P.-4200/-	Static cum Mobile Medical Unit , Angul	06767- 272231

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
45.	Shri P.C.Das Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Primary Health Centre, Boula, P.O.Dhanurjaypur, Dist-Keonjhar.	-
46.	Shri A.K.Nandi Pharmacist.	-do-	Central Hospital, Joda	-
47.	Shri U.C.Sahu Pharmacist.	-do-	Static Dispensary, Balijhari	-
48.	Shri K.L.Rao, Pharmacist.	Rs.9300- 34800/- G.P.-4200/-	Static Dispensary, Baideswar	-
49.	Shri J.Mohanta, Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Static-cum-Mobile Medical Unit, At/P.O.Paramanpur, Dist-Sambalpur.	-
50.	Shri C. M.Sethi Pharmacist.	-do-	Primary Health Centre, AT/P.O.Kalimela, Dist-Koraput.	-
51.	Shri N.K.Mohanty Pharmacist.	-do-	Mobile Medical Unit, Vedvyas Dist-Sundargarh.	-
52.	Shri D.K.Pattnaik Pharmacist.	-do-	Static-cum-Mobile Medical Unit, At/P.O.Dasarathpur, Dist-Jajpur.	-
53.	Shri S.C.Prusty, Pharmacist.	-do-	Mobile Medical unit Bhubaneswar	-
54.	Shri S.B.Mohapatra Pharmacist.	Rs.9300- 34800/- G.P.-4200/-	Central Hospital, Joda	-
55.	Shri K.J.Subudhi Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Static-cum-Mobile Medical Unit, AT/P.O.Kamakshyanagar, Dist-Dhenkanal.	-
56.	Shri S.K.Mishra Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Static Dispensary, Balasore	-
57.	Shri R.Prusty Pharmacist.	-do-	Static-cum-Mobile Medical Unit, Boinda Dist- Angul	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
58.	Shri H.K.Behera Pharmacist.	Rs.9300- 34800/- G.P.-4600/-	Mobile Medical Unit, Gujidarada, Bhadrak	-
59.	Shri G.Mohanta Pharmacist.	-do-	Static-cum-Mobile Medical Unit, Parmanpur, Dist- Sambalpur.	-
60.	Shri K.K.Barik Pharmacist.	-do-	Static-cum-Mobile Medical Unit, Koira, Dist- Keonjhar	-
61.	Shri N.Rout Pharmacist.	-do-	Static-cum-Mobile Medical Unit, Salepur, Dist- Cuttack	-
62.	Shri C.S.Mohanta Pharmacist.	-do-	Primary Health Centre,Joruri, P.O.Jajang, Dist-Keonjhar.	06767- 279221
63.	Shri U.K.Prusty, Pharmacist.	-do-	Static-cum-Mobile Medical Unit, Bagedia, Dist- Angul.	0663- 2405532
64.	Shri T.R.Sahu,	-do-	Static cum Mobile Medical Unit , Parmanpur	-
65.	Shri S.C.Mallick	-do-	Primary health Centre, Kalimela, At/P.O.Kalimela, Dist-Malkangiri.	-
66	Shri Mtutunjaya Das,	-do-	Static-cum-Mobile Medical Unit, Gorumahishani, Dist- Mayurbhanj.	-
67.	Shri S. Panda X-Ray Technician	Rs.9300- 34800/- G.P.-4600/-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
68.	Shri P. Mallick Laboratory Technician	do	-do-	06767- 272231
69.	Shri R.Patra Laboratory Technician	-do-	-do-	06767- 272231

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
70.	Smt. B.P.Maharana Upper Division Clerk	Rs.9300- 34800/- G.P.-4200/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
71.	Shri H.K.Patra Upper Division Clerk	-do-	-do-	0674- 2436793
72.	Shri H.H.Hasda Upper Division Clerk	Rs.9300- 34800/- G.P.-4600/-	O/o Welfare & Cess Commissioner , Bhubaneswar	0674- 2436793
73.	Shri D.N.Routray Upper Division Clerk	-do-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	0674- 2436793
74.	Shri P.L.Dehury Upper Division Clerk	Rs.9300- 34800/- G.P.-4200/-	Central Hospital, Joda	06767- 275271
75.	Shri M.K.Ghose Upper Division Clerk	-do-	O/o Welfare & Cess Commissioner , Bhubaneswar	0674- 2436793
76.	Shri J. Bhoi Upper Division Clerk	-do-	-do-	0674- 2436793
77.	M.M.Parija Lady Health Visitor.	-do-	Static cum Mobile Medical Unit , Salepur	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
78.	Sk. Akimulla Projectionist.	Rs.9300- 34800/- G.P.-4200/-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
79.	Smt. J. Dei A.N.M.	5200- 20200 G.P- 2800/-	Primary Health Centre,Siljora, At/P.O.Siljora, Dist-Keonjhar.	-
80.	Smt. M.R.Biswas A.N.M.	-do-	Mobile Medical Unit, Birimtrapur, At/P.O.Birimtrapur, Dist-Sundargarh.	-
81.	Smt. R. Das A.N.M.	5200- 20200 G.P- 2400/-	Primary Health Centre,Boula, P.O.Dhanurjaypur, Dist-Keonjhar.	-
82.	Smt. S. Naik A.N.M.	5200- 20200 G.P- 2000/-	Static-cum-Mobile Medical Unit, Kasira, AT/P.O.Koira, Dist-Sundargar.	-
83.	Smt. M.L.Das A.N.M.	-do-	Primary Health Centre, Joruri, P.O.Jajang, Dist-Keonjhar.	06767- 279221

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
84.	Shri S.C.Karna Lower Division Clerk.	9300-34800 G.P Rs.4200/-	Central Hospital, Joda	0674-2436793
85.	Shri B.P.Mohapatra Lower Division Clerk.	5200-20200 G.P Rs.28000	Welfare & Cess Commissioner ,	06767-275271
86.	Shri B.C.Swain, Lower Division Clerk.	-do-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2436793
87.	Shri P.C.Mudi Lower Division Clerk.	-do-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767-275271
88.	Smt.P.S.Mohanty, Lower Division Clerk.	-do-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2436793
89.	Shri S.K.Patra Lower Division Clerk.	5200-20200 G.P Rs.24000	-do-	0661-2641048
90.	Shri S.K.Mohanty Lower Division Clerk.	-do-	The Deputy Welfare Commissioner, Labour Welfare Organisation, Barbil.	06767-272231
91.	Shri D.K.Padhi Lower Division Clerk.	-do-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767-275271
92.	Shri D.K.Mishra, Lower Division Clerk.	-do-	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2436793

Sl. No	Name & Designation .	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
93.	Shri N.K. Mishra Lower Division Clerk.	5200-20200 G.P Rs.2000	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	06767-275271
94.	Shri N. Mishra Assistant Librarian.	9300-34800 G.P Rs.4200	Central Library-cum- Reading Room, Joda, At/P.O.Joda, Dist-Keonjhar.	-
95.	Shri P.S.Chopdar, Welfare Worker.	5200-20200 G.P Rs.2800	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	-
96.	Shri A.C.Dandpat, Welfare Worker.	-do-	-do-	-
97.	Shri R.K.Behera Driver	9300-34800 G.P Rs.4600	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674-2436793
98.	Shri B. Jena Driver	9300-34800 G.P Rs.4200	-do-	0674-2436793
99.	Shri B. Topno Driver.	-do-	Static-cum-Mobile Medical Unit, Sambalpur, AT-Sakhipada, Dist-Sambalapur.	0663-2405532
100.	Shri D. Kalo, Driver	-do-	Static-cum-Mobile Medical Unit, Parmanpur,	-
101.	Shri D. Mohanty Driver	-do-	Static-cum-Mobile Medical Unit, Angul,	-

Sl. No	Name & Designation .	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
102.	Shri K. Lenka Driver	9300- 34800 G.P Rs.4200	Mobile Medical Unit,Vedvyas, Dist-Sundargarh.	-
103.	Shri K.C.Sahoo Driver.	-do-	Static-cum-Mobile Medical Unit, Joruri, Keonjhar	-
104.	Shri B.Panigrahi Driver.	-do-	Mobile Medcial Unit, Barbil, At- Kalyan Nagar Complex, P.O.Barbil, Dist-Keonjhar.	06767- 275271
105.	Shri I.C.Jani Driver.	-do-	Static-cum-Mobile Medical Unit, Salipur, At/P.O.Salipur, Dist-Cuttack.	-
106.	Shri N. Behera Driver.	-do-	Mobile Medical Unit,Bhubaneswar,	-
107.	Shri S. Dung Dung Driver.	5200- 20200 GP .2800	O/o Dy. Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
108.	Shri B.K.Mohapatra Driver.	5200- 20200 GP .2000	Static-cum-Mobile Medical Unit, Rengali, At/P.O.Rengali, Dist-Sambalpur.	-
109.	Shri Ajit Kumar Sahoo Driver.	-do-	Static-cum-Mobile Medical Unit, Kamaakshyanabgar, At/P.O.Kamakshyanagar, Dist-Dhenkanal .	-
110.	Shri Laxman Behera Driver.	-do-	Static-cum-Mobile Medical Unit, Bagedia, At/P.O. Bagedia, Dist-Angul.	-
111.	Shri Manoj Kumar Das Driver.	-do-	Mobile Medical Unit , Gujidarada, At/P.O.Gujidarada, Dist-Bhadrak.	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
112.	Shri A.C.Behera, Driver.	5200- 20200 GP .2000	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
113.	Sri Sumanta Ku. Das Drivr.	5200- 20200 GP .2800	Static cum Mobile Medical Unit , Gholpur	06767- 275271
114.	Shri D. Pradhan Electrician.	9300- 34800 GP- 4200	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
115.	Shri S.K.Das Plumber	5200- 20200 GP .2800	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
116.	Shri D.K.Samantaray Care Taker.	5200- 20200 GP .2800	The Deputy Welfare Commissioner, Labour Welfare Organisation, Barbil.	06752- 228637
117.	Shri J. Sethi Dhobi	5200- 20200 GP .2400	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
118.	Shri M.S.Behera Dhobi	-do-	-do-	06767- 272231
119.	Shri A. Baral Peon	5200- 20200 GP .2800	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	0674- 2436793
120.	Shri A. Sethy, Daftry.	-do-	-do-	0674- 2436793
121.	Shri S.C.Khatei Peon.	5200- 20200 GP .2400	-do-	0674- 2436793
122.	Shri R.K.Mahapatra Attendant	5200- 20200 GP .2000	-do-	0674- 2436793

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
123.	Shri Jogi Naik Peon	5200- 20200 GP .2400	Primary Health Centre, Kalimela, At/P.O.Kalimela, Dist-Malkangiri.	-
124.	Md. Sukur Peon .	-do-	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
125.	Shri Mantu Ku. Sahu Peon .	5200- 20200 GP .1900	O/o Welfare & Cess Commissioner , Labour Welfare Organisation , Bhubaneswar-15	-
126.	Shri Manoj Ku. Behera Peon	5200- 20200 GP .1800	-do-	06767- 275271
127.	Shri S. S. Pradhan Peon.	5200- 20200 GP .1800	Primary Health Centre, Siljora, At/P.O.Siljora, Dist-Keonjhar.	-
128.	Shri K.K. Naik Ward boy	5200- 20200 GP .2000	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
129.	Shri M. Sethi Ward boy	-do-	-do-	06767- 272231
130.	Shri H.K.Mahakud, Ward boy	-do-	-do-	06767- 272231
131.	Shri P. Tripathy Dresser-cum- Attendant.	5200- 20200 GP .2400	Primary Health Centre, Joruri, P.O.Jajang, Dist-Keonjhar.	06767- 279221
132.	Shri S. Dash Dresser-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Kasira, At/P.O.Kasira, Dist-Sundargarh.	-
134.	Shri R.N.Sahu Dresser-cum- Attendant	5200- 20200 GP .2400	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
135.	Shri S.N.Panda Dresser-cum- Attendant	-do-	Primary Health Centre,Boula, P.O.Dhanurjaypur, Dist –Keonjahr.	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
136.	Shri B. Mohpatra, Dresser-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Rengali, At/P.O.Rengali, Dist-Sambalpur.	-
137.	Shri K.C.Sahu Dresser-cum- Attendant	-do-	Primary Health Centre,Kalimela, At/P.O.-Kalimela, Dist-Malkangiri.	-
138.	Shri P.K.Samantrary Dresser-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Gholpur, Dist-Cuttack.	-
139.	Shri R.K.Panda Dresser-cum- Attendant	-do-	Primary Health Centre, Boula, P.O.Dhanurjaypur, Dist-Keonjhar.	-
140.	Shri S.B.Mohanty Dresser-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Salipaur, At/P.O.Salipur, Dist-Cuttack.	-
141.	Shri G.C.Sahu, Dresser-cum- Attendant.	-do-	Static-cum-Mobile Medical Unit, Dasarathpur, AT/P.O.Dasarathpur, Dist-Jajapur.	-
142.	Shri N. Swain Dresser-cum- Attendant.	-do-	Mobile Medical Unit, At/P.O.Gujidarada, Dist-Bhadrak.	-
142.	Sk.Naimuddin Dresser-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Paramanpur, At/P.O.Paramanpur, Dist-Sambalpur.	-
144.	Shri G.D.Mishra Dresser-cum- Attendant	5200- 20200 GP .2800	Mobile Medical Unit, Vedvyas, Dist-Sundargarh.	-
145.	Shri B. Mallick Dresser-cum- Attendant	-do-	Mobile Medical Unit, BBSR	-
146.	Shri Ashok Ku.Mallick Dresser-cum- Attendant	5200- 20200 GP .1900	Static cum Mobile Medical Unit , Rengali	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
147.	Smt. P. Behera Ayah	5200- 20200 GP .2000	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
148.	Smt. S. Dhir Ayah 29.9.80,	5200- 20200 GP .2400	Mobile Medical Unit, Gujidarada	06767- 272231
149.	Smt.S.D.Barik, Ayah 11.9.81,	-do-	Central Hospital, Joda	06767- 272231
150.	Smt.K.Mishra Ayah 24.3.83, Joda	-do-	Central Hospital, Joda	06767- 272231
151.	Smt.S.L.Mishra Ayah 2.4.84, Joda.	-do-	-do-	06767- 272231
152.	Shri G.C.Behera Chowkidar-cum- Attendant	-do-	Primary Health Centre, Kalimela, At/P.O.Kalimela, Dist-Malkangiri.	-
153.	Shri B.Behera Chowkidar-cum- Attendant	5200- 20200 GP .2000	Mobile Medical Unit, BBSR	-
154.	Shri G. Barik Chowkidar-cum- Attendant	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
155.	Shri S. Lugun, Chowkidar-cum- Attendant	5200- 20200 GP .1900	PHC, Joruri	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
156.	Shri B.K.Behera Chowkidar-cum- Attendant	5200- 20200 GP .2000	O/o Dy.Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
157.	Shri B.K.Das Chowkidar-cum- Attendant	-do-	Holiday Home, Puri	-
158.	Shri D. Swain Chowkidar-cum- Attendant	-do-	Static cum Mobile Medical Unit , Angul	-
159.	Shri A Pradhan Chowkidar-cum- Attendant	-do-	Welfare Administrator Office, Rourkela	-
160.	Shri S. Sahu Chowkidar-cum- Attendant	-do-	Static Dispensary, Balasore, P.O.,Sunhat, Dist-Balasore.	-
161.	Shri P. Sahu Chowkidar-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Bagedia, P.O./Dist-Angul.	-
162.	Shri S.P.Behera Chowkidar-cum- Attendant	-do-	Static cum Mobile Medical Unit , Dasrathpur	-
163.	Shri G. Bhoi Chowkidar-cum- Attendant	-do-	Welfare & Cess Commissioner , BBSR	0674- 2436793
164.	Shri K.N.Das Chowkidar-cum- Attendant	-do-	Static cum Mobile Medical Unit , Gholpur	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
165.	Shri G. Chhatoi Chowkidar-cum- Attendant	5200- 20200 GP .2400	Static cum Mobile Medical Unit , Salepur	-
166.	Md. Illiyas, Chowkidar-cum- Attendant	5200- 20200 GP .1900	Static Dispensary, Brahmabaradam AT/P.O.Brahmabarada, Dist-Jajpur.	-
167.	Shri Sukadev Behera Chowkidar-cum- Attendant	5200- 20200 GP .2000	Central Library-cum- Reading Room, Joda, AT/P.O.Joda, Dist-Keonjhar.	-
168.	Shri R.C.Mallick Chowkidar-cum- Attendant	-do-	Static Dispensary, Balijhari	-
169.	Shri S. Pradhan Chowkidar-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Sambalpur, Dist-Angul.	-
170.	Shri R. Hasda Chowkidar-cum- Attendant	-do-	Primary Health Cetnre, Joruri, P.O.Jajang, Dist-Keonjhar.	06767- 279221
171.	Shri R. Sethi Chowkidar-cum- Attendant	-do-	Static Dispensary, Balijhari, At/P.O.Balijhari, Dist-Cuttack.	-
172.	Shri S.S.Ugersandi Chowkidar-cum- Attendant	-do-	Static-cum-Mobile Medical Unit, Gorumahishani, Dist-4200.	-
173.	Shri Ramesh Patra Chowkidar-cum- Attendant	-do-	Primary Health Cetnre, Siljora, At/P.O.Siljora, Dist-Keonjhar.	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
174.	Shri Nagraj Pradhan Center-in-charge.	5200- 20200 GP .2000	Multipurpose Institute, Daitari Dist-Keonjhar.	-
175.	Ku. Susama Dei Center-in-charge.	5200- 20200 GP .1900	Developed Multipurpose Institute, Daitari	
176.	Shri Manoj Ku.Swain Center-in-charge.	-do-	Welfare & Cess Commissioner, BBSR	
177.	Shri Bijay Ku.Swain Center-in-charge.	-do-	The Deputy Welfare Commissioner, Labour Welfare Organisation, Barbil.	
178.	Shri Ajit Ku.Khillar Center-in-charge.	-do-	Welfare & Cess Commissioner , BBSR	

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
179.	Shri S.S.Barik Center-in-charge.	5200- 20200 GP .2000	Holiday Home, Puri	-
180.	Shri Jogendra Giri Helper	-do-	O/o Dy. Welfare Commissioner, Kalyan nagar Complex, At/P.O.Barbil, Dist-Keonjhar Pin-758035	06767- 275271
181.	Shri B.Lugun Helper	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
182.	Shri A.P.Dash Helper	-do-	Central Hospital, Joda	06767- 275271
183.	Shri P.K.Naik Cook	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
184.	Shri N.K.Pandey Cook	-do-	-do-	-do-
185.	Shri A. Behera Mali	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
186.	Shri Budhram Karua Safaiwala	-do-	Static-cum-Mobile Medical Unit, Kasira, P.O.Koira, Dist-Sundargarh.	-

Sl. No	Name & Designation	Scale of pay	Place of posting with complete address.	Telephone No.
(1)	(2)	(3)	(4)	(5)
187.	Shri L.Mukhi, Safaiwala	5200- 20200 GP .2000	Static-cum-Mobile Medical Unit, Paramanpur, AT/P.O.Paramanpur, Dist-Sundargarh.	-
188.	Shri A. Gochayat Safaiwala	-do-	Static-cum-Mobile Medical Unit, badampahar, At/P.O.badampahar, Dist-Mayurbhanj	-
189.	Shri Mathura Karua Safaiwala	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
190.	Shri S. Gochayat Safaiwala	-do-	Welfare & Cess Commissioner , BBSR	-
191.	Shri G.C.Naik Safaiwala	-do-	Static-cum-Mobile Medical Unit, Salipur, REngali, Dist-Sambalpur	-
192.	Shri S.K. Gochayat Safaiwala	-do-	Static-cum-Mobile Medical Unit, Salepur,	-
193.	Smt. Suka Karua Safaiwala	-do-	Central Hospital, Joda, At/P.O.Baneikela, Dist-Keonjhar, Pin-758034.	06767- 272231
194.	Shri S.K.Behera Safaiwala	-do-	Static-cum-Mobile Medical Unit, Kamakshyanagar, At/P.O.Kamakshyanagar, Dist-Dhenkanal.	-

(x) The monthly remuneration received by each of the officers and employees including the system of compensation as proved in its regulation.

(a) All officers and employees employed in the Labour Welfare Organisation are paid regular pay as mentioned vide clause –ix above framed by the Government of India from time to time .

(b) Three medical officers are working on Contract basis on consolidated monthly salary of Rs.8000/- (Rupees Eight thousand) only approved by the Government of India , Ministry of Labour & Employment . No compensation is paid. No system of compensation is regulated in the Region.

ANNEXURE-‘A’

SANCTIONED BUDGET GRANT & EXPENDITURE

BEEDI WORKERS WELFARE

FUND

2007-2008

BEEDI WORKERS WELFARE FUND.

(RUPEES IN

THOUSAND)

Sl.	Head of Account	Budget 2007 - 2008		Expenditure.
		BE	FE	
1.	01.109.05- Admn	5256	5189	3413
2.	01.109.04- Health	24510	26950	24488
3.	01.109.03- Education.	32649	35070	35437
4.	01.109.02- Recreation.	600	316	314
5.	01.109.01- Housing.	3000	32050	32050
	Total	66015	99575	95702

2008-2009

BEEDI WORKERS WELFARE FUND.**(RUPEES IN****THOUSAND)**

Sl.	Head of Account	Budget 2008 - 2009		Expenditure.
		BE	FE	
1.	01.109.05- Admn	6890	5394	5271
2.	01.109.04- Health	38916	39347	37757
3.	01.109.03- Education.	25292	39715	39431
4.	01.109.02- Recreation.	570	505	504
5.	01.109.01- Housing.	6840	13990	13987
	Total	78508	98951	96950

2009-2010**BEEDI WORKERS WELFARE FUND.****(RUPEES IN****THOUSAND)**

Sl.	Head of Account	Budget 2009 - 2010		Expenditure.
		BE	FE	
1.	01.109.05- Admn	6181	6919	6920
2.	01.109.04- Health	44446	51908	51914
3.	01.109.03- Education.	40958	36456	36456
4.	01.109.02- Recreation.	333	504	303
5.	01.109.01- Housing.	Budget controlled by Ministry		0
	Total	91918	95787	95793

2010-2011

BEEDI WORKERS WELFARE FUND.

(RUPEES IN

THOUSAND)

Sl.	Head of Account	Budget 2010 - 2011		Expenditure.
		BE	FE	
1.	01.109.05- Admn	6735	7288	7211
2.	01.109.04- Health	43130	48910	49068
3.	01.109.03- Education.	43150	31428	31414
4.	01.109.02- Recreation.	600	600	596
5.	01.109.01- Housing.	Budget controlled by Ministry		
	Total	93615	88226	181841

2011- 2012

BEEDI WORKERS WELFARE FUND.

(RUPEES IN

THOUSAND)

Sl.	Head of Account	Budget 2011 - 2012		Expenditure.
		BE	FE	
1.	01.109.05- Admn	7465		
2.	01.109.04- Health	43650		
3.	01.109.03- Education.	27150		
4.	01.109.02- Recreation.	610		
5.	01.109.01- Housing.	Budget controlled by Ministry		
	Total	78875		

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND

2000-2001

(RUPEES IN

THOUSAND)

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND.

2007-2008

Sl.	Head of Account	Budget 2007-08		Expenditure.
		BE	FE	
1.	01.107.01- Admn	3367	3137	1640
2.	01.107.02- Health	2440	2326	2148
3.	01.107.05- Education.	2760	2195	1614
4.	01.107.023- Recreation.	1040	843	849
5.	01.107.04- Housing.	685	454	355
6.	04.01.03- Water Supply	200	200	0
	Total	10492	9155	6606

2008-2009

(RUPEES IN

THOUSAND)

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND.

Sl.	Head of Account	Budget 2008-09		Expenditure.
		BE	FE	
1.	01.107.01- Admn	3998	4025	2694
2.	01.107.02- Health	3655	3515	3193
3.	01.107.05- Education.	2585	460	1854
4.	01.107.023- Recreation.	1390	1382	1211
5.	01.107.04- Housing.	740	1140	927
6.	04.01.03- Water Supply	190	190	0
	Total	12558	10712	9879

2009-2010

(RUPEES IN

THOUSAND)

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND.

Sl.	Head of Account	Budget 2009 - 10		Expenditure.
		BE	FE	
1.	01.107.01- Admn	3264	3212	3213
2.	01.107.02- Health	4283	4643	4632
3.	01.107.05- Education.	2765	1935	1935
4.	01.107.023- Recreation.	1621	1387	1385
5.	01.107.04- Housing.	1640	709	712
6.	04.01.03- Water Supply	95	0	0
	Total	13668	11886	11877

Contd.....P/47.

:47:

2010-11

(RUPEES IN THOUSAND)

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND.

Sl.	Head of Account	Budget 2010-11		Expenditure.
		BE	FE	
1.	01.107.01- Admn	3140	2791	2777
2.	01.107.02- Health	4007	4241	4240
3.	01.107.05- Education.	3200	1382	1382
4.	01.107.023- Recreation.	1680	983	983
5.	01.107.04- Housing.	1180	700	707
6.	04.01.03- Water Supply	100	0	0
	Total	13307	10097	10089

2011-12

(RUPEES IN THOUSAND)

LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND.

Sl.	Head of Account	Budget 2011-12		Expenditure.
		BE	FE	
1.	01.107.01- Admn	3100		
2.	01.107.02- Health	4080		
3.	01.107.05- Education.	2550		
4.	01.107.023- Recreation.	1465		
5.	01.107.04- Housing.	1400		
6.	04.01.03- Water Supply	200		
	Total	12795		

CINE WORKERS WELFARE UND

2007-08

(RUPEES IN

THOUSAND)

CINE WORKERS WELFARE FUND

Sl.	Head of Account	Budget 2007 - 08		Expenditure.
		BE	FE	
1.	01.110.01- Admn	50	50	50
2.	01.110.02- Health	120	105	88
3.	01.110.04- Education.	125	105	123
	TOTAL:-	295	260	261

2008-09

(RUPEES IN THOUSAND)

CINE WORKERS WELFARE FUND

Sl.	Head of Account	Budget 2008-09		Expenditure.
		BE	FE	
1.	01.110.01- Admn	45	45	45
2.	01.110.02- Health	143	129	119
3.	01.110.04- Education.	146	110	59
	TOTAL:-	334	284	223

2009-10

(RUPEES IN

THOUSAND)

CINE WORKERS WELFARE FUND

Sl.	Head of Account	Budget 2009-10		Expenditure.
		BE	FE	
1.	01.110.01- Admn	45	45	45
2.	01.110.02- Health	148	148	154
3.	01.110.04- Education.	170	170	160
	TOTAL:-	363	363	359

2010-11

(RUPEES IN

THOUSAND)

CINE WORKERS WELFARE FUND

Sl.	Head of Account	Budget 2010-11		Expenditure.
		BE	FE	
1.	01.110.01- Admn	70	70	70
2.	01.110.02- Health	190	197	197
3.	01.110.04- Education.	180	127	126
	TOTAL:-	440	394	393

2011-12

(RUPEES IN

THOUSAND)

CINE WORKERS WELFARE FUND

Sl.	Head of Account	Budget 2011-12		Expenditure.
		BE	FE	
1.	01.110.01- Admn	80		
2.	01.110.02- Health	250		
3.	01.110.04- Education.	178		
	TOTAL:-	508		

IRON ORE, MANGANESE ORE & CHROME ORE FUND

2000 - 01

(RUPEES IN

THOUSAND)

IRON ORE, MANGANESE ORE & CHROME ORE FUND

2007-08

Sl.	Head of Account	Budget 2007-08		Expenditure.
		BE	FE	
1.	01.106.03-Administration	6604	8605	4533
2.	01.106.04-Health	21534	21815	20711
3.	01.106.05-Housing	4305	2069	2052
4.	01.106.06-Education	10705	9670	9639
5.	01.106.07-Recreation	1196	983	675
6.	01.106.08Water supply	500	500	500
	TOTAL:-	44844	43642	38110

2008-09

(RUPEES IN THOUSAND)

IRON ORE, MANGANESE ORE & CHROME ORE FUND

Sl.	Head of Account	Budget 2008-09		Expenditure.
		BE	FE	
1.	01.106.03-Administration	7162	5608	5603
2.	01.106.04-Health	26811	35612	29681
3.	01.106.05-Housing	3267	3567	3535
4.	01.106.06-Education	10276	11628	11264
5.	01.106.07-Recreation	1124	852	683
6.	01.106.08Water supply	475	760	760
	TOTAL:-	49115	57997	51526

2009-10

(RUPEES IN

THOUSAND)

IRON ORE, MANGANESE ORE & CHROME ORE FUND

Sl.	Head of Account	Budget 2009-10		Expenditure.
		BE	FE	
1.	01.106.03-Administration	10631	10046	7172
2.	01.106.04-Health	40423	41651	36829
3.	01.106.05-Housing	7170	3948	5908
4.	01.106.06-Education	13410	16177	16174
5.	01.106.07-Recreation	1249	455	441
6.	01.106.08Water supply	475	645	645
	TOTAL:-	73358	72922	67169

:51:

2010-11

(RUPEES IN

THOUSAND)

IRON ORE, MANGANESE ORE & CHROME ORE FUND

Sl.	Head of Account	Budget 2010-11		Expenditure.
		BE	FE	
1.	01.106.03-Administration	9130	10725	10695
2.	01.106.04-Health	36393	41063	42176
3.	01.106.05-Housing	8548	7449	3190
4.	01.106.06-Education	12902	11440	11286
5.	01.106.07-Recreation	2094	1912	1327
6.	01.106.08Water supply	3999	829	829
	TOTAL:-	73066	73418	69503

2011-12

(RUPEES IN

THOUSAND)

IRON ORE, MANGANESE ORE & CHROME ORE FUND

Sl.	Head of Account	Budget 2011-12		Expenditure.
		BE	FE	
1.	01.106.03-Administration	7390		
2.	01.106.04-Health	37961		
3.	01.106.05-Housing	1409		
4.	01.106.06-Education	9660		
5.	01.106.07-Recreation	2090		
6.	01.106.08Water supply	99		
	TOTAL:-	58609		

ANNEXURE-‘B’

Sl.No.	Item	Extent of powers	Remarks.
(1)	(2)	(3)	(4)
1.	Rent, Rate & Taxes (Energy bill, water rent, municipal taxes.	Full	
2.	Freight charge, demurrage wharf-age charge, cost and colli charges.	Full	
3.	Repairing of type writer, clock, furniture, fixture.	Rs.1000/- in each case.	
3 A	Repairing of projector and spares/Generator/Xerox machine and Computer.	Rs.1000/- in each case.	
4.	Oil fuel and lubricants for Govt. vehicles, generators.	Full	
5.	Repairing of vehicles.	Rs.1000/- in each case.	
6.	Minor repair to Office building and staff quarters.	Rs.1000/- on specific repair.	
7.	(i) Running of D.M.P.I's and Central Library-cum-Reading Room.	Rs.500/- per month per each DMPI/Central Library.	
	(ii) Running of M.P.I's.	Rs.300/- per month.	
8.	Books and periodical published by Govt. (for office administration).	Full powers.	
9.	Periodicals for DMPI, MPI and Central Library at uniform manner.	Full	Strength of annual supply should be approved by Welfare & Cess Commissioner
10.	Expenditure on K.Oil for M.P.I's, D.M.P.I's, PHC's and MMU's at Govt. rate.	Full	
11.	Liveries for Group-‘D’ employees as per prescribed scale / norms of Government of India	Full	
12.	Local purchase of Rubber stamps and office seal.	Rs.50/- in each case.	
13.	Controlling Officer for T.A. for Group – ‘C’ and ‘D’ (within the jurisdiction of Deputy Welfare Commissioner,)	Full	
14.	All kinds of leave excepting study leave for Gr-‘C’ and ‘D’ employees (officiating without arrangement)	Full	

Sl.No.	Item	Extent of powers	Remarks.
(1)	(2)	(3)	(4)
15.	Sweet distribution to MPIs/DMPs in National Days.	Rs.3/- per students only. The expenditure should be limited to the strength of the children attended the functions as per the attendance register maintained in the Institutions and the total expenditure not exceeding Rs.1000/- in each occasion.	
16.	Grant of journey/site seeing expenses to workers visiting Holiday Home.	Full powers subject to provision of approved scheme.	
17.	Local purchase of petty Stationery stores.	Full powers to the extent limited as provided under D.F.P.R. to head of office.	
18.	Commission on money orders.	Full	Subject to restrictions as mentioned in the Delegation of Financial Power Rules.